

Policy and Procedure Manual	Section B10.3
Program Participant's Consent Policy	Issued : February 16, 2009 Approving Authority: Board of Library Trustees

Program Participant's Consent Policy

The Orland Park Public Library issues newsletters, updates its website and produces public affairs materials dealing with library services and programs. Photographs, video recordings, and audio recordings of library program participants produced for these purposes help the library illustrate scope and benefits of library use.

By participating in library programs, a participant consents to use by the library of the participant's image in photographs, video recordings, and audio recordings in library newsletters, the website, and/or public affair materials. In addition to publication in the Library newsletter and newspapers, these images may be accessible to the public on the Library's web site, as well as on social networking sites, such as, on Flickr and YouTube.

The Library will not name persons in photographs without their permission or, in the case of participants who are minors, their parent's consent. If a library program participant does not wish himself/herself or his/her child to be photographed, the patron must notify the library staff to that effect.