## CLOSED SESSION MINUTES - April 15, 1996

Closed Session was convened by Nelson at 7:39 p.m. for the purpose of approving the Closed Session Minutes from the February 19, 1996 meeting. Jaekel seconded with a roll call vote as follows: Ahl - aye; Fritz - aye; Jaekel - aye; Muntner - aye; Nelson - aye; Parker - absent; Sullivan - aye. Minutes were reviewed and approved.

Motion was made to resume Regular Session at 7:41 p.m. by Muntner, seconded by Sullivan. Motion passed unanimously.

Closed Session was convened by Sullivan at 8:45 p.m. for the purpose of annual review and to discuss compensation for employees who complete the LTA program.

Nelson seconded with a roll call vote as follows: Ahl - aye; Fritz - sye; Jaekel - aye; Muntner - aye;

Nelson - aye; Parker - absent; Sullivan - aye.

Evaluations were discussed.

In discussing salary adjustment for Administrative Assistant, Director provided information on salaries of village employees. Personnel Committee recommended a 5.5% salary adjustment for Administrative Assistant.

Compensation for employees who complete the LTA program was discussed.

Motion was made to resume Regular Session at 9:15 p.m. by Fritz, seconded by Nelson. Motion passed unanimously.