

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING  
October 17, 2016 7:00 P.M.  
Room 104**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF SEPTEMBER 19, 2016 MINUTES—FOR ACTION**

**D. INTRODUCTION OF VISITORS**

**Architect from Product Architecture + Design presentation for Flooring Replacement Project – For Discussion**

**E. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

**F. CLOSED SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY AND APPROVAL OF MINUTES FROM PRIOR CLOSED SESSIONS**

**G. TREASURER’S REPORT FOR SEPTEMBER AND PAYMENT OF BILLS—FOR ACTION**

**H. LIBRARIANS’ REPORT/STAFF REPORTS**

**I. COMMITTEE REPORTS**

1. Building and Maintenance
  - a. Flooring replacement for high traffic areas on the first and second floors – For Discussion
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
  - a. Approval of the September 19, 2016 Personnel Committee Meeting Minutes – For Action  
*Motion to approve the September 19, 2016 Personnel Committee Meeting Minutes*
5. Law
6. Strategic Planning

7. Capital Campaign

**J. UNFINISHED BUSINESS**

1. Review and approval of 2017 Budget and Levy - For Final Action

*Motion to approve the 2017 Budget and Levy at a 2.0% increase and to adopt a "Resolution Setting Forth Financial Requirements of Orland Park Public Library for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017"*

**K. NEW BUSINESS**

1. Approval to go to bid for the flooring replacement of the high traffic areas on the first and second floors - For Final Action

*Motion to approve going to bid for the flooring replacement of the high traffic areas on the first and second floors*

2. Approval of the Library Director's 2016 Evaluation – For Action

*Motion to approve the Library Director's 2016 Evaluation as presented in the Closed Session*

3. Approval of the revisions to the Employee Handbook – For Action

*Motion to approve the revisions regarding bereavement leave and sick leave of the Employee Handbook*

4. Approval of the RWK Design, Inc. technology services contract from January 1, 2017 through December 31, 2019 in the amount of \$140,208 annually

*Motion to approve the RWK Design, Inc. technology services contract from January 1, 2017 through December 31, 2019 in the amount of \$140,208 annually*

**L. ANNOUNCEMENTS**

**M. ADJOURNMENT**