

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING  
November 21, 2016 7:00 P.M.  
Room 104**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF OCTOBER 17, 2016 MINUTES—FOR ACTION**

**D. INTRODUCTION OF VISITORS**

**E. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

**F. TREASURER'S REPORT FOR OCTOBER AND PAYMENT OF BILLS—FOR ACTION**

**G. LIBRARIANS' REPORT/STAFF REPORTS**

**H. COMMITTEE REPORTS**

1. Building and Maintenance
  - a. Flooring replacement for high traffic areas on the first and second floors – For Discussion
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

**I. UNFINISHED BUSINESS**

1. RWK Design, Inc. technology services contract from January 1, 2017 through December 31, 2019 -For Action  
*Motion regarding the RWK Design, Inc. technology services contract from January 1, 2017 through December 31, 2019*

2. Approval to go to bid for the flooring replacement of the high traffic areas on the first and second floors - For Action

*Motion to approve going to bid for the flooring replacement of the high traffic areas on the first and second floors*

#### **J. NEW BUSINESS**

1. Per Capita Grant 2017 – For Discussion
2. Approval of Resolution Number 2016-07 Resolution for Reimbursement of Travel, Meal and Lodging Expenses to Comply with the Local Government Travel Expense Control Act” (50 ILCS 150) – For Action  
*Motion to approve Resolution Number 2016-07 Resolution for Reimbursement of Travel, Meal, and Lodging Expenses to comply with the Local Government Travel Expense Control Act*
3. Approval of the BAL Carpet Cleaning Contract for 2017– For Action  
*Motion to approve the BAL Carpet Cleaning Contract for 2017*
4. Engagement letter for the audit of the library’s financial statements for the year ended December 31, 2016 from McClure Inserra – For Action  
*Motion to approve the engagement letter for the audit of the library’s financial statements for the year ended December 31, 2016 from McClure Inserra in the amount of \$11,250.*
5. Strategic Plan Update- For Discussion

#### **K. ANNOUNCEMENTS**