

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
February 20, 2017 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM JANUARY 16, 2017—FOR ACTION

D. INTRODUCTION OF VISITORS

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. TREASURER’S REPORT AND PAYMENT OF BILLS—FOR ACTION

G. LIBRARIANS’ REPORT/STAFF REPORTS

H. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

I. UNFINISHED BUSINESS

J. NEW BUSINESS

1. Approval of the revisions to the Employee Handbook – For Action
Motion to approve the revisions to the Employee Handbook regarding sick and bereavement leave
2. Approval of the revisions to the Unattended Children’s Policy – For Action
Motion to approve the revisions to the Unattended Children’s Policy

3. Approval of the revisions to the Reference and Readers' Advisory Service Policy – For Action
Motion to approve the revisions to the Reference and Readers' Advisory Service Policy
4. Approval of the revisions to the Media Photographing and Videotaping Policy – For Action
Motion to approve the revisions to the Media Photographing and Videotaping Policy
5. Approval of the revisions to the Program Attendance Policy – For Action
Motion to approve the revisions to the Program Attendance Policy
6. Approval of the revisions to the Program Participant's Consent Policy – For Action
Motion to approve the revisions to the Program Participant's Consent Policy
7. Approval of the revisions to the Display Policy – For Action
Motion to approve the revisions to the Display Policy
8. Approval of the revisions to the Bylaws of the Board of Library Trustees – For Action
Motion to approve the revisions to the Bylaws of the Board of Library Trustees
9. Approval of the 2016 Illinois Public Library Annual Report – For Action
Motion to approve the 2016 Illinois Public Library Annual Report
10. Approval for the payment of \$75 each for members of the Board of Library Trustees to be enrolled in the Illinois Library Association - For Action
Motion to approve the payment of \$75 each for members of the Board of Library Trustees to be enrolled in the Illinois Library Association
11. Approval for the payment of \$260 for Trustee Leafblad and Trustee Jennings who attended the Illinois Library Association Trustee Workshop on February 18, 2017 – For Action
Motion to approve the payment of \$260 for Trustee Leafblad and Trustee Jennings who attended the Illinois Library Association Trustee Workshop on February 18, 2017
12. Approval of the American Library Association 2017-2018 membership for President Healy in the amount of \$135 - For Action
Motion to approve the American Library Association 2017-2018 membership for President Healy in the amount of \$135
13. Approval of the Standard Form of Agreement between the Orland Park Public Library Board of Library Trustees of the Village of Orland Park and Commercial Carpet Consultants, Inc., in an amount not to exceed \$178,000 and the Rider to the Standard Form of Agreement, and the General Conditions of the Contract for Construction, and the Supplementary General Conditions of the Contract for Construction - For Action

Motion to approve the Standard Form of Agreement between the Orland Park Public Library Board of Library Trustees of the Village of Orland Park and Commercial Carpet Consultants, Inc., in an amount not to exceed \$178,000 and the Rider to the Standard Form

of Agreement, and the General Conditions of the Contract for Construction, and the Supplementary General Conditions of the Contract for Construction.

K. ANNOUNCEMENTS

L. ADJOURNMENT