

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
June 19, 2017 7:00 P.M.
Room 104**

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF MINUTES FROM MAY 15, 2017—FOR ACTION**
- D. INTRODUCTION OF VISITORS**
- E. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.
- F. CLOSED SESSION TO APPROVE CLOSED SESSION MINUTES AND TO DISCUSS APPROVAL AND SEMI-ANNUAL REVIEW OF MINUTES FROM PRIOR CLOSED SESSIONS (5ilcs 120.2 (c) (21))**
- G. TREASURER’S REPORT AND PAYMENT OF BILLS—FOR ACTION**
- H. LIBRARIANS’ REPORT/STAFF REPORTS**
- I. COMMITTEE REPORTS**
 - 1. Building and Maintenance
 - 2. Finance (Committee of the Whole)
 - 3. Service and Policy
 - 4. Personnel
 - 5. Law
 - 6. Strategic Planning
 - 7. Capital Campaign
- J. UNFINISHED BUSINESS**

K. NEW BUSINESS

1. Resolution No. 2017-04 for Adopting the Prevailing Wage rates for laborers, workers and mechanics employed by the Orland Park Public Library – For Action
Motion to adopt Resolution No. 2017-04 A resolution of the Orland Park Public Library, Cook and Will Counties, Illinois adopting the Prevailing Wage rates for laborers, workers and mechanics employed by the Orland Park Public Library
2. Approve the authorization of signatures for the Marquette Bank accounts – For Action
Motion to approve the authorization of signatures for the Marquette Bank accounts
3. Approve the revision to the Employee Handbook regarding sick time – For Action
Motion to approve the revision to the Employee Handbook regarding sick time
4. Approve the three year janitorial contract from Neviol Inc in the amount of \$75,600 for 2017-2018; \$77,460 for 2018 - 2019; and \$79,380 for 2019-2020 – For Action
Motion to approve the three year janitorial contract from Neviol Inc in the amount of \$75,600 for 2017-2018; \$77,460 for 2018 - 2019; and \$79,380 for 2019-2020
5. Resolution No. 2017-05 to make certain closed session meeting minutes available for public inspection – For Action
Motion to adopt Resolution No. 2017-05 A resolution of the Orland Park Public Library, Cook and Will Counties, Illinois, authorizing the Secretary of the Board of Library Trustees to make certain closed session meeting minutes available for public inspection
6. Authorization for the Administrative staff to negotiate the update to the Trane Tracer Summit Control System's web-based BAS system in an amount not to exceed \$36,000; and to negotiate the preventive maintenance proposals for our HVAC system including the Tracer Summit Control System in an amount not to exceed \$12,279 for 2017-2018 – For Action
Motion to authorize for the Administrative staff to negotiate the update to the Trane Tracer Summit Control System web-based BAS system in an amount not to exceed \$36,000; and to negotiate the preventive maintenance proposals for our HVAC system including the Tracer Summit Control System in an amount not to exceed \$12,279 for 2017-2018

L. ANNOUNCEMENTS

M. ADJOURNMENT