

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
August 21, 2017 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPOINTMENT OF LIBRARY TRUSTEE TO FILL VACANCY—FOR ACTION
Motion to appoint the new Library Trustee to fill vacancy until the next election.

D. SWEARING IN OF NEW LIBRARY TRUSTEE—FOR ACTION

**E. APPROVAL OF MINUTES FROM THE REGULARLY SCHEDULED MEETING ON
JULY 17, 2017 —FOR ACTION**

**F. APPROVAL OF MINUTES FROM THE SPECIAL MEETING ON AUGUST 1, 2017 —
FOR ACTION**

G. INTRODUCTION OF VISITORS

H. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker.
The time limit may be extended upon a majority vote of the Board.

I. TREASURER'S REPORT AND PAYMENT OF BILLS—FOR ACTION

J. LIBRARIANS' REPORT/STAFF REPORTS

K. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
 - a. Approval of the Minutes from the August 8, 2017 Meeting of the Personnel Committee – For Action
 - b. Personnel Committee Meeting Recommendations– For Discussion
5. Law
6. Strategic Planning
7. Capital Campaign

L. NEW BUSINESS

1. 2018 Salary Schedule – For Action
Motion to approve the 2018 Salary Schedule
2. Staff salaries and salary adjustments for 2018 – For Action
Motion to approve the staff salaries and salary adjustments for 2018
3. Benefit Cost Allocation for 2018- For Action
Motion to approve the benefit cost allocation for 2018
4. 2018 Enrollment in the Village of Orland Park’s Wellness Screenings Initiative and authorization to pay the library’s portion of the costs – For Action
Motion to approve the enrollment in the 2018 Village of Orland Park Wellness Screenings Initiative and to pay the library’s portion of the costs
5. Staff Salary Adjustments in 2017 - For Action
Motion to approve the staff salary adjustments in 2017 beginning with the September, 2017 payroll
6. Payment of a \$1,000 stipend to Assistant Head of Circulation Services – For Action
Motion to approve the payment of a \$1,000 stipend for Assistant Head of Circulation Services
7. Approval of the Current Technologies 2018 IT services retainer agreement in the amount of \$118/hour for 500 service hours – For Action
Motion to approve the Current Technologies 2018 IT services retainer agreement in the amount of \$118/hour for 500 service hours
8. 2018 Per Capita Grant requirement Chapter 12 of the *Standards for Illinois Public Libraries: Serving Our Public 3.0* – For Discussion
9. Approval of the asphalt resealing, restriping, patchwork and repairs; and installation of three speed humps and eight handicap posts in the parking lot in September, 2017 by Smoothover Seal and Pave, LLC. in the amount of \$24,575 – For Action
Motion to approve the asphalt resealing, restriping, patchwork and repairs; and installation of three speed humps and eight handicap posts in the parking lot in September, 2017 by Smoothover Seal and Pave, LLC. in the amount of \$24,575
10. Approval for reimbursement for Web Developer Lina Elzahdan’s class from Moraine Valley Community College on designing interactive websites using JavaScript and jQuery in the amount of \$400 – For Action
Motion to approve the reimbursement for Web Developer Lina Elzahdan’s class from Moraine Valley Community College on designing interactive websites using JavaScript and jQuery in the amount of \$400.
11. Approval for the registration costs for the 2017 Illinois Library Association Conference in Tinley Park from October 10-12 for Diane Srebro, Becky McCormack, Erin Fixel, Wendy Xie, Julie Pryor and Vanessa Fernandez in the amount of \$1,200 – For Action
Motion to approve the registration costs for the 2017 Illinois Library Association Conference in Tinley Park from October 10-12 for Diane Srebro, Becky McCormack, Erin Fixel, Wendy Xie, Julie Pryor and Vanessa Fernandez in the amount of \$1,200.

12. Approval for the registration cost for the 2017 Illinois Library Association Conference in Tinley Park on October 12 for Trustee Day for a library board trustee in the amount of \$150 – For Action
Motion to approve the registration cost for the 2017 Illinois Library Association Conference in Tinley Park on October 12 for Trustee Day for (name of the specific Trustee after the discussion) in the amount of \$150.
13. Approval for the registration costs for the 2018 Public Library Association Conference in Philadelphia, PA from for Mary Adamowski, Andrew Masura, Kelly Cuci and Mary Weimar in the amount of \$1,120 – For Action
Motion to approve the registration costs for the 2018 Public Library Association Conference in Philadelphia, PA from for Mary Adamowski, Andrew Masura, Kelly Cuci and Mary Weimar in the amount of \$1,120.
14. Approval for the registration cost for the 2018 Public Library Association Conference in Philadelphia, PA for a library board trustee in the amount of \$280 – For Action
Motion to approve the registration cost for the 2018 Public Library Association Conference in Philadelphia, PA for (name of the specific Trustee after the discussion) in the amount of \$280.

M. UNFINISHED BUSINESS

1. FY2018 Budget and Levy – For Discussion

N. ANNOUNCEMENTS

O. ADJOURNMENT