

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
April 16, 2018 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM FEBRUARY 19, 2018 – FOR ACTION

D. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

E. CLOSED SESSION TO DISCUSS PROBABLE, IMMINENT, OR PENDING LITIGATION AND APPROVAL OF MINUTES FROM PRIOR CLOSED SESSIONS

F. INTRODUCTION OF VISITORS

1. Chris McClure from McClure, Inserra & Company
2. Michael Barnes, Architect from Wight & Co.

G. TREASURER’S REPORT AND PAYMENT OF BILLS—FOR ACTION

H. COMMITTEE REPORTS

1. Building and Maintenance
 - a. Building Committee Special Meeting on March 12, 2018– For Discussion
 - b. Approval of the Building Committee’s Special Meeting Minutes on March 12, 2018 – For Action
Motion to approve the Building Committee’s Special Meeting Minutes on March 12, 2018
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

I. LIBRARIANS’ REPORT/STAFF REPORTS

J. UNFINISHED BUSINESS

K. NEW BUSINESS

1. Approval of the HUB International Midwest West Commercial Insurance Proposal for May 1, 2018 through May 1, 2019 in the amount of \$75,316.
Motion to approve the HUB International Midwest West Commercial Insurance Proposal for May 1, 2018 through May 1, 2019 in the amount of \$75,316.
2. Accept the 2017 Orland Park Public Library Audit by McClure, Inserra & Company – For Action
Motion to accept the 2017 Orland Park Public Library Audit by McClure Inserra & Company
3. Approval of the revisions to the Smart Lab Policy – For Action
Motion to approve the revisions to the Smart Lab Policy
4. Approval of the revisions to the Circulation Policy – For Action
Motion to approve the revisions to the Circulation Policy
5. Approval of the revisions to the Study Room Policy – For Action
Motion to approve the revisions to the Study Room Policy
6. Approval of the revisions to the Meeting Room Policy – For Action
Motion to approve the revisions to the Meeting Room Policy
7. Approval of the registration and travel reimbursement for the following staff: John Burke, Fanny Camargo, Holly Balasa, Paul Rubio, Alice Grabowski, Renee Neupauer, Dushaun Phelps, Shane Peterson, Chris Schultz and Maurya Orr to attend the Reaching Forward Conference to be held on May 4, 2018 at the Donald E. Stephens Convention Center in an amount not to exceed \$1,650 – For Action
Motion to approve the registration and travel reimbursement for the following staff: John Burke, Fanny Camargo, Holly Balasa, Paul Rubio, Alice Grabowski, Renee Neupauer, Dushaun Phelps, Shane Peterson, Chris Schultz and Maurya Orr to attend the Reaching Forward Conference to be held on May 4, 2018 at the Donald E. Stephens Convention Center in an amount not to exceed \$1,650
8. Approval of Resolution 2018-01 A Resolution Authorizing the Settlement of Various Tax Rate Objection Cases – For Action
Motion to approve of Resolution 2018-01 A Resolution Authorizing the Settlement of Various Tax Rate Objection Cases

9. Approval for Orland Park Public Library Board Trustee members to attend the “Funding and Design for a Renovation or New Building Project: What Trustees Need to Know” workshop on Saturday, May 19, 2018 at Alsip-Merrionette Park Public Library District in the amount of \$15 each –For Action
Motion to approve Orland Park Public Library Board Trustee members to attend the “Funding and Design for a renovation or New Building Project: What Trustees Need to Know” workshop on Saturday, May 19, 2018 at Alsip-Merrionette Park Public Library District in the amount of \$15 each

10. Approval for Orland Park Public Library Board Trustee members to attend the LACONI Trustee Banquet 2018 to be held on Friday, May 18, 2018 at The Carleton of Oak Park Hotel in the amount of \$65 each –For Action
Motion to approve Orland Park Public Library Board Trustee members to attend the LACONI Trustee Banquet 2018 to be held on Friday, May 18, 2018 at The Carleton of Oak Park Hotel in the amount of \$65 each.

L. ANNOUNCEMENTS

M. ADJOURNMENT