

STATE OF ILLINOIS )  
COUNTY OF COOK ) SS.  
COUNTY OF WILL )

**SECRETARY'S CERTIFICATE**

I, Catherine Morrissey Lebert, the duly qualified and acting Secretary Pro-Tem of the Board of Library Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

**"RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF  
THE ORLAND PARK PUBLIC LIBRARY  
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017  
AND ENDING DECEMBER 31, 2017"**

adopted at a regular meeting of the said Board of Library Trustees held on the 17th day of October, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand this 17th day of October, 2016.

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Catherine Morrissey Lebert, Secretary

**RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF THE  
ORLAND PARK PUBLIC LIBRARY FOR THE FISCAL YEAR BEGINNING  
JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017**

**BE IT RESOLVED** by the Board of Library Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** That pursuant to 75 ILCS 5/4-10 , the following is a statement of financial requirements of the Orland Park Public Library for the fiscal year beginning January 1, 2017, and ending December 31, 2017, for inclusion in the Budget of the Village of Orland Park, and a statement of the amount of money which has been determined, in the judgment of the Board of Library Trustees, will be necessary for the Village of Orland Park to levy in its annual Tax Levy Ordinance, said Levy to be made pursuant to 75 ILCS 5/3-5 and pursuant to the provisions of the Illinois Municipal Code.

<b><u>CORPORATE EXPENDITURES</u></b>	<b><u>AMOUNT TO BE LEVIED</u></b>	<b><u>AMOUNT RECEIVABLE FROM OTHER SOURCES</u></b>	<b><u>AMOUNT TO BE APPROPRIATED</u></b>
<b>1. <u>STAFF</u></b>			
Salaries	2,413,783	94,209	2,507,992
Salaries- Maintenance	110,734	2,977	113,711
Life/Health Insurance	480,000	-0-	480,000

**2. LIBRARY MATERIALS**

Books	408,000	-0-	408,000
Electronic Databases	73,000	-0-	73,000
Periodicals	38,000	-0-	38,000
Audio-Visual Materials	165,000	-0-	165,000
Audio-Visual Equipment	1,000	-0-	1,000

**3. CONTRACTUAL SERVICES**

Book Rebinding	-0-	-0-	-0-
Accounting	13,900	-0-	13,900
Insurance	49,000	-0-	49,000
Landscaping & Groundskeeping	24,000	-0-	24,000
Building Maintenance	243,000	163,000	406,000
Security System	12,000	-0-	12,000
Library & Office Equipment	1,000	-0-	1,000
Legal Fees	115,000	-0-	115,000
Library Consultant	10,000	-0-	10,000

4. **PHYSICAL FACILITIES**

Electricity	-0-	-0-	-0-
Water & Sewer	9,000	-0-	9,000
Natural Gas	36,000	-0-	36,000
Telephone	9,600	-0-	9,600
Purchase of New Equipment	20,000	-0-	20,000
Building & Custodial Supplies	36,000	-0-	36,000
Building Repairs	22,000	-0-	22,000
Library & Office Equip Repairs & Maintenance	18,000	-0-	18,000
Machine Rental	4,000	-0-	4,000
Automation - Equipment	80,000	-0-	80,000
Automation - Line Costs	7,500	-0-	7,500
Automation - Consultant	145,000	-0-	145,000
Automation - Maintenance	85,000	-0-	85,000
Library Furniture	65,000	-0-	65,000
Outreach Services	7,000	-0-	7,000

5. **DEVELOPMENT**

Board Training & Education	7,000	-0-	7,000
Staff Training & Education	23,804	-0-	23,804
Conference Fees	6,000	-0-	6,000
Patron Programs & Events	42,000	-0-	42,000
Association Dues & Fees	9,000	-0-	9,000
Public Information	39,000	-0-	39,000

6. **SUPPLIES**

Library Supplies	42,000	-0-	42,000
Office Supplies	9,000	-0-	9,000
Postage	15,000	-0-	15,000
Printing	9,000	-0-	9,000

7. **OPERATING EXPENSES**

Contribution to IMRF	102,493	113,728	216,221
Contribution to FICA	126,220	74,340	200,560
Audit	550	10,750	11,300

Liability Ins.			
D&O, Bonds, WC	8,650	42,350	51,000
Unemployment			
Compensation	-0-	4,000	4,000
Bank Charges	3,000	-0-	3,000

**8. OTHER**

Contingency	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
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<b>TOTAL CORPORATE</b>			
<b>EXPENDITURES</b>	<b>\$5,144,234</b>	<b>\$505,354</b>	<b>\$5,649,588</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>

The foregoing amounts to be appropriated and levied are hereby appropriated and to be levied from the general property tax for corporate purposes.

**Section 2:** That the Board of Library Trustees of the Village of Orland Park hereby specifies that a specific fund is being accumulated from the unexpended balance of the proceeds received from library taxes levied for the year 1978 and subsequent years, said fund being accumulated and set aside as a reserve fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with 75 ILCS 5/5-8 and that the said Board of Library Trustees has resolved to develop and adopt a plan or plans for said purposes pursuant to Article 5 of Act 5 of said Chapter 75.

**Section 3:** That the Secretary is hereby directed to file a certified copy of this Resolution with the Board of Trustees of the Village of Orland Park within the time specified by law for

inclusion in the next annual Budget and Levy Ordinance of the Village of Orland Park.

**ADOPTED** this 17<sup>th</sup> day of October, 2016, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
NANCY WENDT HEALY, President

ATTEST:

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Catherine Morrissey Lebert, Secretary