

**Orland Park Public Library  
Board of Library Trustees  
Board Workshop minutes for June 13, 2012**

Members present: Mary Ann Ahl, Carole Hillman, Diane Jennings, Catherine Lebert, Nancy Healy

Members absent: Julie Ann Craig, Denis Ryan

Librarians present: Mary Weimar, Library Director; Robin Wagner, Assistant Library Director

Guests present: Scott Remmenga, Finance Manager; Mary Adamowski, Head of Youth Services; Shelly Cruz, Business Office Assistant

Visitors: None

President Lebert called the meeting to order at 4:06 P.M.

Library Director Weimar brought forth the discussion of the Teen Area project. Library Director Weimar informed the Board the Teen Area of the Orland Park Public Library has attracted young adults for the past eight years due to its attractive space, diverse collection of materials and cutting-edge programming. Administration would like to redesign this popular area with materials and equipment that are more teen-friendly. Library administrators and staff have a vision to fuse natural elements with modern technology, and offer a sleeker, more functional design. Library Director Weimar distributed a diagram of the proposed layout for the Teen area, and pictures of technology and furniture that would be added to the area. Library Director Weimar explained teens have always been and will always be a vital resource to the library. Teens look to the library for books, audiovisual materials and programming. By reinventing this area the hope is that awareness will increase of the library's commitment to teens and offering them an inviting, visually aesthetic and functional area where teens can study, meet friends and enjoy newest technology. Mary Adamowski added teens really enjoy video gaming, and adding new gaming technology will definitely be a welcome addition. She also indicated the womb chairs the library currently has in the teen area are very popular amongst the teens, and adding more of these chairs would be beneficial.

Trustee Healy inquired if the library has a Teen Advisory group. Adamowski replied yes, but the redesign has not been discussed with the group as of yet. Healy suggested speaking to the group about the redesign ideas and get their feedback. Adamowski informed the Board a Teen Advisory group is being held next month and she will make sure redesign of the Teen Area is discussed at the meeting. Trustee Healy also suggested Administration visit the Microsoft store located in Oakbrook to see similar ideas to what is being proposed for the redesign.

Adamowski stated after the completion of the redesign, she would like to give Powerpoint demonstrations to junior and high school students to introduce the changes. Library Director Weimar suggested letting teens make a video of the new area for the presentation.

Trustee Healy said since she has been a member of the Board, the children's area, and the senior's area has been redesigned. She agrees it is now time to update the Teen Area.

Trustee Lebert inquired on what will be done with the furniture being replaced in the Teen Area. Assistant Library Director Wagner replied the furniture will be stored in the basement for future use as needed for displays, etc. Trustee Healy suggested replacing the table holding the monthly display books on the 1<sup>st</sup> floor near the stairwell with a bookshelf. Library Director Weimar agreed with this suggestion and stated that could be done. Trustee Lebert asked if the library has considered donating the unused furniture to other libraries. Library Director Weimar responded if the library has furniture or shelving that is definitive and put together, we could share with other libraries.

Trustee Jennings inquired where the money is coming from for the proposed redesign. Library Director Weimar replied monies would come from the Special Reserves Fund. Trustee Ahl stated the proposed cost for the many changes being made is low. Assistant Library Director Wagner added the cost does not include the shelving and the

proposed cost is a starting point. Trustee Hillman added the changes will personalize the department very well, and suggested using signage among the changes so patrons can see how money has been used within the library.

Library Director Weimar presented the Board with a timeline for the Teen Area project with an approximate completion time of October. She stated the Teen Area project will be on the agenda for the June 18<sup>th</sup> Board Meeting.

Library Director Weimar brought forth the discussion of Radio-Frequency Identification Systems (RFID), Self-checkout machines and Automatic Material Handling System (AMH). Board members were given pictures of self-checkout stations and automatic material handling systems other libraries currently use. Library Director Weimar distributed an informational article from the American Library Association explaining RFID technology for libraries for later reading material. Assistant Library Director Wagner showed videos of operations within libraries currently using RFID systems, Self-checkout stations and AMH. Library Director Weimar informed Board members the library's current self-checkout systems are often used by patrons. Updating the self-checkout system, and adding an AMH will increase the library's efficiency and be more customer service friendly.

Trustee Jennings inquired on what would come of the outside book drops if an automated material handling system is installed in the library. Library Director Weimar responded the books drops would remain the same along with the pick-up lockers.

Trustee Hillman asked if books can be damaged while going through an automatic material handling system. Library Director Weimar replied that damage has not been shown, and handling is similar to using the book drops.

Library Director Weimar suggested Board members visit libraries currently using the new updated systems. Board members agreed they would be interested in visiting libraries along with administration to view the systems. Library Director Weimar indicated she will set up visits to the libraries and informational meetings with their administrators.

Trustee Lebert asked how long the new system can last before having to be replaced with a newer version. Library Director Weimar responded the system would always work and be maintained by the company. Newer versions will be introduced, but not have to be purchased.

Library Director Weimar informed the Board the project is investigation only and will not be on the agenda for June's Board meeting. This workshop was informational only.

Library Director Weimar introduced the discussion of the Integrated Library System (ILS). As an update to the Board, Library Director Weimar stated the System Wide Area Network (SWAN) contract with Innovative will be ending soon. She anticipates renewal of this contract will be made on a short-term basis. Orland Park Public Library will evaluate the pros and cons of staying with SWAN, and research switching to a new system.

Trustee Lebert asked if patrons would be upset if the library left SWAN. Library Director Weimar responded that there are always issues, but the library will make every effort to have a more browseable collection which would better serve patrons.

Trustee Healy inquired if we left SWAN and went to another system would the library still be able to share with other libraries. Assistant Director Wagner responded this would be a different process using interlibrary loan and the delivery service provided by Reaching Across Illinois Library System (RAILS) would still be available to patrons.

President Lebert moved to adjourn the meeting at 5:59 P.M.