

# Minutes of the Special Meeting of the Personnel Committee of the Board of Library Trustees of the Orland Park Public Library held January 8, 2015

The meeting was officially called to order by Chairperson Gierach at 2:00 p.m.

## Call To Order

Members present: Beth Gierach, Nancy Healy, and Denis Ryan

## Roll Call

Members absent: Julie Craig

Staff present: Mary Weimar, Library Director; Dana Pryor, Senior Administrative Coordinator

Guests: Dennis Walsh, Klein Thorpe and Jenkins

None.

## Introduction of Visitors

Public speakers introduced themselves and were given five minutes to speak in front of the Board. The speakers were as follows:

## Public Comment

1. Kevin DuJan
2. Megan Fox
3. Bernie Kopera

1. Review of the evaluation process for the position of Library Director-For Discussion

## New Business

Sample copies of evaluation forms were provided to the committee as well as a draft evaluation form. The committee members discussed the draft components, responsibilities of the committee and Board, and the timeline for completing the evaluation process.

2. Motion to approve the recommendation to the Library Board to adopt an evaluation process for the position of Library Director – For Action

Motion to approve the recommendation to the Library Board to adopt an evaluation process for the position of Library Director. Vice-President Ryan moved to approve the motion. President Healy seconded the motion. No further discussion was deemed necessary. A roll call vote took place as follows: Craig – absent; Gierach – aye; Healy – aye; Ryan – aye.

Motion passed. 3 ayes, 1 absent.

President Healy moved to adjourn the meeting and the motion was seconded by Vice-President Ryan. The meeting was adjourned by acclamation at 2:57 p.m.

## Adjournment

Beth Gierach  
Chairperson, Personnel Committee

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Minutes prepared by Dana Pryor