

Minutes of the Regular Monthly Meeting of the Board of Library Trustees of the Orland Park Public Library held October 20, 2014

The meeting was officially called to order by President Healy at 7:00 p.m.

Call To Order

Members present: Beth Gierach, Nancy Healy, Diane Jennings, Catherine Morrissey-Lebert, and Denis Ryan

Roll Call

Members absent: Dan Drew and Julie Craig

Staff present: Mary Weimar, Library Director; Robin Wagner, Assistant Library Director; Scott Remmenga, Finance Manager; Bridget Bittman, Public Information Coordinator; Dana Pryor, Senior Administrative Coordinator

Guests: Dennis Walsh, Klein Thorpe and Jenkins

Treasurer Jennings made a motion to approve the September 15, 2014 minutes. Vice-President Ryan seconded the motion with a roll call vote as follows: Craig – absent; Drew – absent; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Minutes

Motion passed. 5 ayes, 2 absent.

None.

Introduction of Visitors

Public speakers introduced themselves and were given five minutes to speak in front of the Board. The speakers were as follows:

Public Comment

1. Kevin DuJan
2. Megan Fox
3. Michael Jennings

Treasurer Jennings moved to go into Executive Session to discuss probable, imminent, or pending litigation (ILCS 120.2 (c)(11)) and approve the minutes from prior closed sessions. Vice-President Ryan seconded the motion with a roll call vote as follows: Craig – absent; Drew – absent; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Executive Session

Motion passed. 5 ayes, 2 absent.

The Board went into Executive Session at 7:15 p.m. Trustee Gierach made a motion to come out of Executive Session and return to regular session at 8:25 p.m. Treasurer Jennings seconded the motion with a roll call vote as follows: Craig – absent; Drew – absent; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Motion passed. 5 ayes, 2 absent.

After a brief break to use the facilities the regular session resumed at 8:29 p.m.

Treasurer Jennings moved to accept the Treasurer's Report for September 2014. The motion was seconded by Vice-President Ryan with a roll call vote as follows: Craig – absent; Drew – absent; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Treasurer's Report

Motion passed. 5 ayes, 2 absent.

Treasurer Jennings moved to approve the Accounts Payable Listing of September 16, 2014 through October 20, 2014 and was seconded by Trustee Gierach with a roll call vote as follows: Craig – absent; Drew – absent; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Motion passed. 5 ayes, 2 absent.

Personnel

The library has hired Jason Rock to fill the Virtual Services Manager position. He will begin in mid-November.

Librarian's Report

Youth Services Librarian Jamie Kaillo has had another children's non-fiction book published entitled *Angel Island Immigration*.

Building Project

The lobby lighting project has been completed. We were very pleased with the work R. Carlson did, not only for minimizing the impact on patrons as the project was underway, but also in keeping to the timeline. The staff and patrons have noticed a considerable improvement in visibility, especially in the Recycled Reads and Lucky Day areas.

Programs, Continuing Education, and Circulation

It was hard to count, but there were considerably more than 200 patrons at the 10th Anniversary celebration on September 27, 2014. The refreshments were donated by local businesses and the talents of Peter Oprisko were thoroughly enjoyed.

The Adult Services Department hosted their 8th Annual Author Fair, and this year graphic novel artists were highlighted. This was a well-received program planned to attract the twenty to thirty-year old audience.

At the Friends of the Library Appreciation Program on Sunday, the Library was presented with a gift of \$7,000 from the Friends which will be used for adult programming. Once again, I cannot say enough about the wonderful programs Outreach has planned this year and the exciting exhibits coming next year.

Staff attended a conference this month to learn more about our integrated library system (Polaris); also staff and Board attended the ILA conference which is held each year for those serving Illinois libraries. At the conference, our Library received the Illinois Library Association's Intellectual Freedom Award (which came with a gift of \$500). The Orland Park Public Library received a standing ovation.

The library's circulation is up about 5% from last year.

Building and Maintenance

The ash trees decimated by the Emerald Ash Borer and the trees in the plaza have been removed. The plaza trees should be stumped this week and replaced by crab apple bushes.

Linear has come out and removed the outlet boxes and capped the electric lines at each parkway tree in preparation for the village removing them next Spring.

Trane will be coming out to do a boiler burner replacement on one of the two boilers we have for a cost of \$14,567. This is a preventative maintenance job recommended every ten years. Depending on how soon the first boiler is done and the length of the project, we may have Trane come out and service the second boiler in this fiscal year for the same cost of \$14,567.

Vice-President Ryan asked for clarification on the time frame.

No report at this time.

Other Staff Reports

No report at this time.

Building and Maintenance

No report at this time.

Finance

No report at this time.

Service & Policy

No report at this time.

Personnel

No report at this time.

Law

No report at this time.

Strategic Plan

No report at this time.

Capital Campaign Committee

Motion to approve the FY2015 Budget and Levy at a 12% increase.

Unfinished Business

Treasurer Jennings made a motion to approve the FY2015 Budget and Levy at a 12% increase and Trustee Gierach seconded the motion with a roll call vote as follows: Craig – absent; Drew – absent; Gierach – aye; Healy – aye; Jennings – aye; Lebert – nay; Ryan - aye.

Motion passed. 4 ayes, 1 nay; 2 absent.

Strategic Plan Update

Tabled.

None.

New Business

Trustee Gierach offered her thanks to all of the staff for the exceptional quality of work they provide.

Announcements

Treasurer Jennings moved to adjourn the meeting and the motion was seconded by Vice-President Ryan. The meeting was adjourned by acclamation at 8:45 p.m.

Adjournment

Catherine Morrissey-Lebert
Secretary

Approved: _____

Date: _____

Minutes prepared by Dana Pryor