

Minutes of the Regular Monthly Meeting of the Board of Library Trustees of the Orland Park Public Library held March 16, 2015

The meeting was officially called to order by President Healy at 7:00 p.m.

Call To Order

Members present: Dan Drew, Beth Gierach, Nancy Healy, Diane Jennings, Catherine Morrissey-Lebert, and Denis Ryan

Roll Call

Members absent: Julie Craig

Staff present: Mary Weimar, Library Director; Robin Wagner, Assistant Library Director; Scott Remmenga, Finance Manager; Bridget Bittman, Public Information Coordinator; Dana Pryor, Senior Administrative Coordinator

Guests: Dennis Walsh, Klein Thorpe and Jenkins

Treasurer Jennings made a motion to approve the January 19, 2015 minutes. Trustee Gierach seconded the motion. President Healy requested a minor descriptive wording change be made. A roll call vote took place as follows: Craig – absent; Drew – aye; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – abstain.

Minutes

Motion passed. 5 ayes, 1 absent, 1 abstain.

None.

Introduction of Visitors

Public speakers introduced themselves and were given five minutes to speak in front of the Board. The speakers were as follows:

Public Comment

1. Nanc Junker

Treasurer Jennings moved to go into Executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (ILCS120.2 (c)(1)) and to discuss probable, imminent, or pending litigation (ILCS 120.2 (c)(11)) and approval of minutes from prior closed sessions (5 ILCS 120.2 (c)(21)). Vice-President Ryan seconded the motion with a roll call vote as follows: Craig – absent; Drew – aye; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Executive Session

Motion passed. 6 ayes, 1 absent.

The Board went into Executive Session at 7:08 p.m. Executive Session ended at 7:58 p.m.

After a brief break to use the facilities the regular session resumed at 8:04 p.m. when Treasurer Jennings made the motion to return to regular session. Vice-President Ryan seconded the motion with a roll call vote as follows: Craig – absent; Drew – aye; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Motion passed. 6 ayes, 1 absent.

Patrick Rocks, of Jackson Lewis, arrived at 8:04 p.m.

Treasurer Jennings moved to accept the Treasurer's Reports for January 2015 and February 2015. The motion was seconded by Trustee Gierach. President Healy asked for clarification on the purchase of two Apple Mac mini computers. Administration explained that the computers will be used by the graphic artists. A roll call vote took place as follows: Craig – absent; Drew – aye; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Treasurer's Report

Motion passed. 6 ayes, 1 absent.

Trustee Gierach moved to approve the Accounts Payable Listing of January 20, 2015 through March 16, 2015 and was seconded by Treasurer Drew with a roll call vote as follows: Craig – absent; Drew – aye; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Motion passed. 6 ayes, 1 absent.

Programs and Services

The Illinois Public Library Annual Report was electronically submitted February 17, 2015. Most of the statistics from this report were used in the 2014 Highlights mailing sent to our residents. Our circulation continues to increase. We are up about 4 % from this time last year.

The Library was delighted to host author Mary Pat Kelly on March 6, 2015. Her new book *Of Irish Blood* was just released and our library was her first Chicago signing. Ms. Kelly delighted audiences with her dialogue and particularly mentioned how Orland Park Public Library was highly regarded nationally when she attended the American Library Association's annual conference in late January. Ms. Kelly was accompanied by renowned singer, Catherine O'Connell. The library had over 170 patrons attend. Our next author program will be in May when we host local Chicago author Elizabeth Berg who recently wrote *The Dream Lover*.

The IRS sent the minimal number of tax forms to libraries this year. Adult Services and Graphics have been proactive in making copies of popular tax forms available. Patrons have verbally expressed their gratitude for providing these hard to find forms.

Personnel

We are very delighted to announce our staff member, Jamie Kallio, has had three more titles published for young readers. Her non-fiction books: *12 Things to Know About Invasive Species*, *12 Things to Know About Climate Change*, and *12 Things to Know About Wild Weather* were recently released by Peterson Publishing. Jamie will be the new Preschool Coordinator replacing Lora Siebert who has accepted a Youth Services head position at another library. Millie Olds, a long time staff member who worked in Technical Services, retired last month. She had been a member of the Orland Park Public Library family for over twenty years.

Miscellaneous

The Illinois Library Association sponsored two events for librarians, trustees and legislators in February. These are annual events and are an excellent means to speak directly with the representatives of our community and other legislators from the area. The programs addressed concerns libraries face throughout Illinois. Director Weimar and Trustee Jennings attended these events.

Although our library could not pass a resolution to eradicate bullying in our community (requested by the Village of Orland Park) in time for the Village of Orland Park's Chef Auction, the library did send a letter in support of this community initiative.

2015 marks the 100th Anniversary of the genocide in Armenia. Several community members met with Director Weimar to discuss ways our community can mark this remembrance. The library will collaborate with representatives by celebrating the culture of Armenia through a few programs and providing a case for their display items in July.

Several staff attended the Orland Area Chamber of Commerce event in March to network with local legislators and Village staff at Mayor Dan McLaughlin's State of the Village Address. A very good video was produced by Village staff to demonstrate the strength of our community to the business members present. In one interview, a local business woman mentioned the library as a service she highlights to future clients. Also, two long standing residents were interviewed and mentioned how the library is the first place they come when their grandchildren visit.

No report at this time.

Librarian's Report

Other Staff Reports

No report at this time.

**Building and
Maintenance**

No report at this time.

Finance

No report at this time.

Service & Policy

No report at this time.

Personnel

No report at this time.

Law

No report at this time.

Strategic Plan

No report at this time.

**Capital
Campaign
Committee**

None

**Unfinished
Business**

1. Approve the summer Sunday closings and the Friday In-Service Day closing for 2015 – For Action

New Business

Motion to approve the Closing of Sunday, May 24, 2015; Sunday, July 5, 2015; and Sunday, September 6, 2015; and Friday, July 31, 2015 for In-Service Day. Vice-President Ryan moved to approve the motion. Treasurer Jennings seconded the motion. The Administration clarified the dates to the Board. A roll call vote took place as follows: Craig – absent; Drew – aye; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Motion passed. 6 ayes, 1 absent.

2. Settlement agreement regarding pending litigation-For Action

Motion to approve the settlement agreement and release between Megan Fox and Kevin DuJan and the Orland Park Public Library and to authorize the Library Director to execute the same. Treasurer Jennings moved to approve the motion. Vice-President Ryan seconded the motion. A summary of the settlement agreement was presented by Patrick Rocks, insurance attorney, from Jackson Lewis. President Healy asked for any further points of discussion. None were needed. A roll call vote took place as follows: Craig – absent; Drew – nay; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Motion passed. 5 ayes, 1 nay, 1 absent.

3. Approval of the 2014 Library Director Evaluation-For Action

Motion to approve the 2014 Evaluation of the Library Director. Trustee Gierach moved to approve the motion. Treasurer Jennings seconded the motion. No further discussion was needed. A roll call vote took place as follows: Craig – absent; Drew – aye; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Motion passed. 6 ayes, 1 absent.

None.

Announcements

Treasurer Jennings moved to adjourn the meeting and was seconded by Vice-President Ryan with a

Adjournment

roll call vote as follows: Craig – absent; Drew – aye; Gierach – aye; Healy – aye; Jennings – aye; Lebert – aye; Ryan – aye.

Motion passed. 6 ayes, 1 absent.

The meeting was adjourned at 8:33 p.m.

Catherine Morrissey-Lebert
Secretary

Approved: _____

Date: _____

Minutes prepared by Dana Pryor