

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
June 17, 2019 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM MAY 20, 2019—FOR ACTION

D. INTRODUCTION OF VISITORS

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. CLOSED SESSION TO APPROVE CLOSED SESSION MINUTES AND TO DISCUSS APPROVAL AND SEMI-ANNUAL REVIEW OF MINUTES FROM PRIOR CLOSED SESSIONS AND FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY

G. TREASURER'S REPORT AND PAYMENT OF BILLS—FOR ACTION

H. LIBRARIANS' REPORT/STAFF REPORTS

I. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

J. UNFINISHED BUSINESS

1. Roofing Project – For Discussion
2. Renovation Project – For Discussion

K. NEW BUSINESS

1. Approval of revisions to the Interlibrary Loan Policy – For Action
Motion to approve the revisions to the Interlibrary Loan Policy
2. Approval of the revisions to the Homebound Policy – For Action
Motion to approve the revisions to the Homebound Policy
3. Approval of the revisions to the Policy on Confidentiality of Library Records – For Action
Motion to approve the revisions to the Policy on Confidentiality of Library Records
4. Approval of the revisions to the Policy with Regard to the Collection, Use, Disclosure and Protection of Individuals’ Social Security Numbers – For Action
Motion to approve the revisions to the Policy with Regard to the Collection, Use, Disclosure and Protection of Individuals’ Social Security Numbers
5. Resolution No. 2019-04 A resolution of the Orland Park Public Library, Cook and Will Counties, Illinois, authorizing the Secretary of the Board of Library Trustees to make certain closed session meeting minutes available for public inspection – For Action
Motion to adopt Resolution No. 2019-03 A resolution of the Orland Park Public Library, Cook and Will Counties, Illinois, authorizing the Secretary of the Board of Library Trustees to make certain closed session meeting minutes available for public inspection
6. Illinois Public Reserves Investment Management Trust with PMA – For Discussion
7. Investment of Orland Park Public Library Funds Policy – For Discussion
8. Approval of the revision of the Indemnification of Officers, Volunteers, and Employees Policy - For Action
Motion to approve the revisions to the Indemnification of Officers, Volunteers, and Employees Policy
9. Approval of the Trane Maintenance Contract for the preventive maintenance of our HVAC system including the Tracer Summit Control System in an amount \$9,300 each year for three years from July 1, 2019- June 30, 2020; from July 1, 2020 – June 30, 2021, and from July 1, 2021 – June 30, 2022– For Action
Motion to approve the Trane Maintenance Contract for the preventive maintenance of our HVAC system including the Tracer Summit Control System in an amount \$9,300 each year for three years from July 1, 2019- June 30, 2020; from July 1, 2020 – June 30, 2021, and from July 1, 2021 – June 30, 2022
10. 2019 Strategic Plan Update – For Discussion

L. ANNOUNCEMENTS

M. ADJOURNMENT