

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING  
September 16, 2019 7:00 P.M.  
Room 104**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF MINUTES FROM AUGUST 19, 2019—FOR ACTION**

**D. INTRODUCTION OF VISITORS**

**E. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

**F. CLOSED SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY AND APPROVAL OF MINUTES FROM PRIOR CLOSED SESSIONS**

**G. TREASURER'S REPORT AND PAYMENT OF BILLS—FOR ACTION**

**H. LIBRARIANS' REPORT/STAFF REPORTS**

**I. COMMITTEE REPORTS**

1. Building and Maintenance

A. Approval of the Building Committee Meeting Minutes from September 10, 2019 – For Action

*Motion to approve the Building Committee Meeting Minutes from September 10, 2019*

B. Library Renovation Project Update– For Discussion

2. Finance (Committee of the Whole)

3. Service and Policy

4. Personnel

A. Approval of the Personnel Committee Meeting Minutes from September 10, 2019 – For Action

*Motion to approve the Personnel Committee Meeting Minutes from September 10, 2019*

5. Law

6. Strategic Planning

7. Capital Campaign
  - A. Approval of the Capital Campaign Brochure – For Action  
*Motion to approve the Capital Campaign Brochure*

**J. UNFINISHED BUSINESS**

1. Budget and Levy for 2020 – For Discussion
2. Approval for purchase of a 2019 RL6H5KEXW 4dr Wgn EX in the amount of \$28,079.81 – For Action  
*Motion to approve the purchase of a 2019 RL6H5KEXW 4dr Wgn EX in the amount of \$28,079.81*

**K. NEW BUSINESS**

1. Adoption of Resolution No. 2019-07 A Resolution of the Orland Park Public Library, Cook and Will Counties, “Participation in State of Illinois Federal Surplus Property Program” – For Action  
*Motion to adopt Resolution No. 2019-07 A Resolution of the Orland Park Public Library, Cook and Will Counties, “Participation in State of Illinois Federal Surplus Property Program*
2. Information on the Digital Public Library of America and the Illinois Digital Archives for the 2020 Per Capita Grant requirement – For Discussion
3. Approval of the 2020 Salary Schedule – For Action  
*Motion to approve the 2020 Salary Schedule*
4. Approval of staff salaries for 2020 based on a merit raise performance system with the range of merit increase percentages of 0% to 4% – For Action  
*Motion to approve staff salaries for 2020 based on a merit raise performance system with the range of merit increase percentages of 0% to 4%*
5. Approval of the Library Director’s 2019 salary with a merit increase of \_\_%  
*Motion to approve the Library Director’s 2019 salary with a merit increase of \_\_%*
6. Approval of the Benefit Cost Allocation for 2020 – For Action  
*Motion to approve the Benefit Cost Allocation for 2020*

**L. ANNOUNCEMENTS**

**M. ADJOURNMENT**