

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING  
October 21, 2019 7:00 P.M.  
Room 104**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF MINUTES FROM SEPTEMBER 16, 2019—FOR ACTION**

**D. INTRODUCTION OF VISITORS**

Steve Moore, Construction Manager, Wight & Co  
Lisa Schmidt, Architect, Wight & Co.  
Divya Jain, Architect, Wight & Co.  
Michael Barnes, Architect, michael c barnes, pllc

**E. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker.  
The time limit may be extended upon a majority vote of the Board.

**F. CLOSED SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY AND APPROVAL OF MINUTES FROM PRIOR CLOSED SESSIONS**

**G. TREASURER'S REPORT AND PAYMENT OF BILLS—FOR ACTION**

**H. LIBRARIANS' REPORT/STAFF REPORTS**

**I. COMMITTEE REPORTS**

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

**J. UNFINISHED BUSINESS**

1. Orland Park Public Library Renovation project's presentation of the GMAX recommendation based on the bid scope reviews along with a recommendation for the Furniture Dealer – For Discussion
2. Approval of the Capital Campaign Brochure – For Action  
*Motion to approve the Capital Campaign Brochure*
3. Approval of the Library Director's 2020 salary with a merit increase – For Action  
*Motion to approve the Library Director's 2020 salary with a merit increase*
4. 2020 Budget – For Discussion

**K. NEW BUSINESS**

1. Approval of the revisions to the 2020 Salary Schedule – For Action  
*Motion to approve the revisions to the 2020 Salary Schedule*
2. Approval of the Telecommuting Policy of the Employee Handbook – For Action  
*Motion to approve the Telecommuting Policy of the Employee Handbook*
3. Approval of the 2019 audit engagement letter from McClure Inserra, & Co. in the amount of \$12,800 – For Action  
*Motion to approve the 2019 audit engagement letter from McClure Inserra & Co. in the amount of \$12,800*

**L. ANNOUNCEMENTS**

**M. ADJOURNMENT**