

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
December 16, 2019 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM NOVEMBER 18, 2019—FOR ACTION

D. INTRODUCTION OF VISITORS

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. CLOSED SESSION TO DISCUSS THE APPROVAL OF CLOSED SESSION MINUTES AND SEMI-ANNUAL REVIEW OF MINUTES FROM PRIOR CLOSED SESSIONS

F. TREASURER'S REPORT AND PAYMENT OF BILLS—FOR ACTION

G. LIBRARIANS' REPORT/STAFF REPORTS

H. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

I. UNFINISHED BUSINESS

J. NEW BUSINESS

1. Approval of the 2020 Per Capita Grant – For Action
Motion to approve the 2020 Per Capita Grant application for the Illinois State Library

2. Resolution No. 2019 – 09 A Resolution Authorizing The Secretary of the Board of Library Trustees To Make Certain Closed Session Meeting Minutes Available for Public Inspection of the Board of Library Trustees of the Village of Orland Park – For Action
Motion to adopt Resolution 2019-09 A Resolution Authorizing The Secretary of the Board of Library Trustees To Make Certain Closed Session Meeting Minutes Available For Public Inspection of the Board of Library Trustees of the Village of Orland Park
3. Resolution No. 2019 – 10 Approving the Destruction of Certain Closed Session Meeting Recordings of the Board of Library Trustees of the Village of Orland Park – For Action
Motion to Adopt Resolution No. 2019-10 A Resolution Approving The Destruction of Certain Closed Session Meeting Recordings of The Board of Library Trustees of the Village of Orland Park
4. Resolution No. 2019-11 Approving and Adopting a Workplace and Sexual Harassment Policy to Conform to Illinois Public Act 100-0554 of the Board of Library Trustees of the Village of Orland Park – For Action
Motion to Adopt Resolution No. 2019-11 Approving and Adopting a Workplace and Sexual Harassment Policy to Conform to Illinois Public Act 100-0554 of the Board of Library Trustees of the Village of Orland Park
5. Approval of the PMA 2020 Financial Investment Plan and Cash Flow Projection 2020 – For Action
Motion to approve the PMA 2020 Financial Investment Plan and Cash Flow Projection
6. Approval of the Current Technologies contract to provide cable drops for the Library’s Renovation Project in the amount of \$42,891.42 – For Action
Motion to approve the Current Technologies contract to provide cable drops for the Library’s Renovation Project in the amount of \$42,891.42
7. Approval of the AV TechSource contract to provide installation of AV equipment for the Library’s Renovation Project for a total amount of \$69,978.49 – For Action
Motion to approve the AV TechSource contract to provide installation of AV equipment for the Library’s Renovation Project for a total amount of \$69,978.49
8. 2019-2020 Strategic Plan Update – For Discussion
9. Approval for the registration for a Library Trustee(s) to attend the Public Library Association Conference in Nashville, TN from February 25-29, 2020 in the amount of \$305 each and the membership cost of \$144 each – For Action
Motion to approve the registration for a Library Trustee(s) to attend the Public Library Association Conference in Nashville, TN from February 25-29, 2020 in the amount of \$305 each and the membership cost of \$144 each

K. ANNOUNCEMENTS

L. ADJOURNMENT