

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING  
January 20, 2020 7:00 P.M.  
Room 104**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF MINUTES FROM DECEMBER 16, 2019—FOR ACTION**

**D. INTRODUCTION OF VISITORS**

Lou Flavio, Today's Business Solutions, Inc. (or a representative)

**E. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

**F. TREASURER'S REPORT AND PAYMENT OF BILLS—FOR ACTION**

**G. LIBRARIANS' REPORT/STAFF REPORTS**

**H. COMMITTEE REPORTS**

1. Building and Maintenance
  - a. Update on current construction – For Discussion
  - b. Upcoming meeting date – For Action
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign
  - a. Fundraising Opportunities – For Discussion
  - b. Upcoming meeting date – For Action

**I. UNFINISHED BUSINESS**

**J. NEW BUSINESS**

1. Approval of the wire transfers to pay bills for Fiscal Year 2020 – For Action  
*Motion to approve the wire transfers to pay bills for Fiscal Year 2020*

2. Approval for Library Trustee(s) registration to attend the Illinois Library Association Legislative Meet-Up on February 21, 2020 at the Tinley Park Public Library in the amount of \$25 each – For Action  
*Motion to approve Library Trustee(s) registration to attend the Illinois Library Association Legislative Meet-Up on February 21, 2020 at the Tinley Park Public Library in the amount of \$25 each*
3. Approval for the travel, accommodations and meals for Library Trustee Nancy Healy to attend the Public Library Association Conference in Nashville, TN from February 25-28, 2020 in an amount not to exceed \$2,500 - For Action  
*Motion to approve the travel, accommodations and meals for Library trustee Nancy Healy to attend the Public Library Association Conference in Nashville, TN from February 25-28, 2020 in an amount not to exceed \$2,500*
4. Approval for conference fee, travel, accommodations and meals for Wendy Xie to attend the Innovative User Group Conference from April 16-19, 2020 in Minneapolis, MN in an amount not to exceed \$1,800 - For Action  
*Motion to approve conference fee, travel, accommodations and meals for Wendy Xie to attend the Innovative User Group Conference from April 16-19, 2020 in Minneapolis, MN in an amount not to exceed \$1,800*
5. Approval of the Recommendation by the Capital Campaign Committee for a Fundraising Event to be held on April 4, 2020 using funds from the Capital Campaign Fund not to exceed \$2,500 – For Action  
*Motion to approve the Recommendation by the Capital Campaign Committee for a Fundraising Event to be held on April 4, 2020 using funds from the Capital Campaign Fund not to exceed \$2,500*

**K. ANNOUNCEMENTS**

**L. ADJOURNMENT**