

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
COUNTY OF WILL)

SECRETARY'S CERTIFICATE

I, Diane I. Jennings, the duly qualified and Secretary Pro Tem of the Board of Library Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

**"RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF
THE ORLAND PARK PUBLIC LIBRARY
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019
AND ENDING DECEMBER 31, 2019"**

adopted at a regular meeting of the said Board of Library Trustees held on the 19th day of November, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of November, 2018.



Diane I. Jennings, Secretary Pro Tem

**RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF THE
ORLAND PARK PUBLIC LIBRARY FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019**

BE IT RESOLVED by the Board of Library Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

Section 1: That pursuant to 75 ILCS 5/4-10 , the following is a statement of financial requirements of the Orland Park Public Library for the fiscal year beginning January 1, 2019, and ending December 31, 2019, for inclusion in the Budget of the Village of Orland Park, and a statement of the amount of money which has been determined, in the judgment of the Board of Library Trustees, will be necessary for the Village of Orland Park to levy in its annual Tax Levy Ordinance, said Levy to be made pursuant to 75 ILCS 5/3-5 and pursuant to the provisions of the Illinois Municipal Code.

| <u>CORPORATE EXPENDITURES</u> | <u>AMOUNT TO BE LEVIED</u> | <u>AMOUNT RECEIVABLE FROM OTHER SOURCES</u> | <u>AMOUNT TO BE APPROPRIATED</u> |
|-----------------------------------|--------------------------------|---|--------------------------------------|
| 1. <u>STAFF</u> | | | |
| Salaries | 2,736,421 | 39,285 | 2,775,706 |
| Salaries- Maintenance | 138,535 | 715 | 139,250 |
| Life/Health Insurance | 555,000 | 60,000 | 615,000 |

2. LIBRARY MATERIALS

| | | | |
|---------------------------|---------|--------|---------|
| Books | 350,120 | 17,000 | 367,120 |
| Electronic Databases | 101,000 | 9,000 | 110,000 |
| Periodicals | 30,000 | 6,000 | 36,000 |
| Audio-Visual Materials | 171,000 | 9,000 | 180,000 |
| Audio-Visual Equipment | 500 | -0- | 500 |

3. CONTRACTUAL SERVICES

| | | | |
|----------------------------------|---------|---------|---------|
| Book Rebinding | -0- | -0- | -0- |
| Accounting | 12,600 | -0- | 12,600 |
| Insurance | 53,300 | -0- | 53,300 |
| Landscaping & Groundskeeping | 26,000 | -0- | 26,000 |
| Building Maintenance | 250,000 | 535,000 | 785,000 |
| Security System | 7,000 | -0- | 7,000 |
| Library & Office Equipment | 750 | -0- | 750 |
| Legal Fees | 38,000 | 12,000 | 50,000 |
| Library Consultant | 42,000 | -0- | 42,000 |

4. PHYSICAL FACILITIES

| | | | |
|---|--------|--------|--------|
| Electricity | -0- | -0- | -0- |
| Water & Sewer | 12,650 | -0- | 12,650 |
| Natural Gas | 35,200 | 5,000 | 40,200 |
| Telephone | 9,000 | -0- | 9,000 |
| Purchase of New Equipment | 7,000 | 5,000 | 12,000 |
| Building & Custodial Supplies | 39,000 | -0- | 39,000 |
| Building Repairs | 13,000 | 5,000 | 18,000 |
| Library & Office Equip Repairs & Maintenance | 15,000 | -0- | 15,000 |
| Machine Rental | 1,200 | -0- | 1,200 |
| Automation - Equipment | 43,000 | 12,000 | 55,000 |
| Automation - Line Costs | 5,500 | -0- | 5,500 |
| Automation - Consultant | 20,000 | 10,000 | 30,000 |
| Automation - Maintenance | 85,000 | 10,000 | 95,000 |
| Library Furniture | 13,000 | 5,000 | 18,000 |
| Outreach Services | 8,500 | 35,000 | 43,500 |

5. DEVELOPMENT

| | | | |
|----------------------------------|--------|-------|--------|
| Board Training & Education | 6,000 | -0- | 6,000 |
| Staff Training & Education | 18,000 | 3,000 | 21,000 |
| Conference Fees | 7,200 | -0- | 7,200 |
| Patron Programs & Events | 43,000 | -0- | 43,000 |
| Association Dues & Fees | 6,000 | -0- | 6,000 |
| Public Information | 40,000 | 3,000 | 43,000 |

6. SUPPLIES

| | | | |
|---------------------|--------|-------|--------|
| Library Supplies | 42,000 | 3,000 | 45,000 |
| Office Supplies | 4,000 | 2,000 | 6,000 |
| Postage | 14,000 | 3,000 | 17,000 |
| Printing | 9,000 | 2,000 | 11,000 |

7. OPERATING EXPENSES

| | | | |
|-------------------------|---------|-------|---------|
| Contribution to IMRF | 241,946 | 7,000 | 248,946 |
| Contribution to FICA | 214,978 | 7,000 | 221,978 |
| Audit | 11,000 | 4,000 | 15,000 |

| | | | |
|----------------|--------|-----|--------|
| Liability Ins. | | | |
| D&O, Bonds, WC | 59,000 | -0- | 59,000 |
| Unemployment | | | |
| Compensation | 2,000 | -0- | 2,000 |
| Bank Charges | 600 | -0- | 600 |

8. OTHER

| | | | |
|------------|-----|-----------|-----------|
| Renovation | -0- | 3,000,000 | 3,000,000 |
|------------|-----|-----------|-----------|

| | | | |
|------------------------|--------------------|--------------------|--------------------|
| TOTAL CORPORATE | | | |
| EXPENDITURES | \$5,538,000 | \$3,809,000 | \$9,347,000 |
| | ===== | ===== | ===== |

The foregoing amounts to be appropriated and levied are hereby appropriated and to be levied from the general property tax for corporate purposes.

Section 2: That the Board of Library Trustees of the Village of Orland Park hereby specifies that a specific fund is being accumulated from the unexpended balance of the proceeds received from library taxes levied for the year 1978 and subsequent years, said fund being accumulated and set aside as a reserve fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with 75 ILCS 5/5-8 and that the said Board of Library Trustees has resolved to develop and adopt a plan or plans for said purposes pursuant to Article 5 of Act 5 of said Chapter 75.

Section 3: That the Secretary is hereby directed to file a certified copy of this Resolution with the Board of Trustees of the Village of Orland Park within the time specified by law for

inclusion in the next annual Budget and Levy Ordinance of the Village of Orland Park.

ADOPTED this 19th day of November, 2018, pursuant to a roll call vote as follows:

AYES: Barcelona, Leafblad, Jennings, Healy, McMullen, McShane

NAYS: -0-

ABSENT: Kleis


Christian Barcelona, President

ATTEST:


Diane I. Jen , Secretary Pro Tem