

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
February 17, 2020 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM JANUARY 20, 2020—FOR ACTION

D. INTRODUCTION OF VISITORS

George Gardner, Project Manager and Lisa Schmidt, Architect of Wight and Co.

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. TREASURER’S REPORT AND PAYMENT OF BILLS—FOR ACTION

G. LIBRARIANS’ REPORT/STAFF REPORTS

H. COMMITTEE REPORTS

1. Building and Maintenance
 - a. Approval of the Minutes of the Building Committee from January 27, 2020 – For Action
Motion to approve the Minutes of the Building Committee from January 27, 2020
 - b. Renovation Project Update – For Discussion
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign
 - a. Approval of the Minutes of the Capital Campaign Committee from January 27, 2020 – For Action
Motion to approve the Minutes of the Capital Campaign Committee from January 27, 2020
 - b. Capital Campaign Update – For Discussion

I. UNFINISHED BUSINESS

J. NEW BUSINESS

1. Approval of the Wight and Co.'s recommendation for the Nature Center area bid packages – For Action
Motion to approve Wight and Co.'s recommendation for the Nature Center area bid packages
2. Approval of the Illinois Public Library Annual Report for Fiscal Year 2019 – For Action
Motion to approve the Illinois Public Library Annual Report for Fiscal Year 2019
3. Approval of the closing of Sunday, May 24, 2020 for the Memorial Day holiday; Sunday, July 5, 2020 for the Independence holiday; and Sunday, September 6, 2020 for the Labor Day holiday; - For Action
Motion to approve the closing of Sunday, May 24, 2020 for the Memorial Day holiday; Sunday, July 5, 2020 for the Independence holiday; and Sunday, September 6, 2020 for the Labor Day holiday
4. Approval of the revisions to the Employee Handbook– For Action
Motion to approve the revisions to the Employee Handbook
5. Approval of the revision to the Patron Behavior Policy – For Action
Motion to approve the revision to the Patron Behavior Policy
6. Approval of the revision to the Schedule of Fines – For Action
Motion to approve the revision to the Schedule of Fines
7. Approval for the registration, travel, accommodations and meals for a Library Trustee (s) to attend the Book Expo Conference in New York City, NY from May 27-30, 2020 in an amount not to exceed \$1,600 each - For Action
Motion to approve the registration, travel, accommodations and meals for a Library Trustee (s) to attend the Book Expo Conference in New York City, NY from May 27-30, 2020 in an amount not to exceed \$1,600 each
8. Approval for the registration, travel, accommodations and meals for Assistant Library Director Mary Adamowski and Library Director Mary Weimar to attend the Book Expo Conference in New York City, NY from May 27-30, 2020 in an amount not to exceed \$2,500 - For Action
Motion to approve the registration, travel, accommodations and meals for Assistant Library Director Mary Adamowski and Library Director Mary Weimar to attend the Book Expo Conference in New York City, NY from May 27-30, 2020 in an amount not to exceed \$2,500

K. ANNOUNCEMENTS

L. ADJOURNMENT