

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
October 19, 2020 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM SEPTEMBER 21, 2020—FOR ACTION

D. INTRODUCTION OF VISITORS

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. CLOSED SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY AND DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CASES OF LIBRARY EMPLOYEES AND APPROVAL OF MINUTES FROM PRIOR CLOSED SESSIONS

G. PAYMENT OF BILLS – FOR ACTION

H. TREASURER’S REPORT – FOR ACTION

I. LIBRARIANS’ REPORT/STAFF REPORTS

J. COMMITTEE REPORTS

1. Building and Maintenance

- a. Renovation Financial Summary – For Discussion
- b. Renovation Update – For Discussion

2. Finance (Committee of the Whole)

3. Service and Policy

- a. Approval of Minutes from the September 21, 2020 Service and Policy Committee meeting– For Action
Motion to approve the Minutes from the September 21, 2020 Service and Policy Committee meeting
- b. Recommendation(s) to the Board of Library Trustees for approval of B 14 Mother’s Room Policy – For Discussion
- c. Recommendation(s) to the Board of Library Trustees for approval of

B 15 Sensory Room Policy – For Discussion

d. Recommendation(s) to the Board of Library Trustees for approval of B 16 Nature Center Policy – For Action

e. Recommendation(s) to the Board of Library Trustees for approval of revisions to A 3.1 Public Comment Policy – For Action

4. Personnel

5. Law

6. Strategic Planning

7. Capital Campaign

a. Orland Park Public Library Gala Event – For Discussion

b. Donations to the Capital Campaign – For Discussion

K. UNFINISHED BUSINESS

1. Staff Benefits Allocation for 2021 – For Action

Motion to approve the staff benefits allocation for 2021

2. Revision to Fiscal year 2021 Grade levels L through T staff merit increase from 0% - ____% – For Action

Motion to approve Fiscal year 2021 Grade levels L through T staff merit raise increase from 0% - ____%

3. Fiscal Year 2021 Budget and Levy – For Discussion

L. NEW BUSINESS

1. Adopt Resolution No. 2020-05 “A Resolution Authorizing an Intergovernmental and Subrecipient Agreement Between the County of Cook, Illinois and the Board of Library Trustees of the Village of Orland Park for Coronavirus Relief Funds Pursuant to the CARES Act” – For Action

Motion to adopt Resolution No. 2020-05 “A Resolution Authorizing an Intergovernmental and Subrecipient Agreement Between the County of Cook, Illinois and the Board of Library Trustees of the Village of Orland Park for Coronavirus Relief Funds Pursuant to the CARES Act”

2. Approval of the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds application– For Action

Motion to approve the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds application

3. Approval of the closing of the Orland Park Public Library on Tuesday, November 3, 2020 an Illinois State holiday – For Action

Motion to approve the closing of the Orland Park Public Library on Tuesday, November 3, 2020 an Illinois State holiday

4. Approval of the Wingren Landscape three-year landscape management contract in the amount of \$10,324.03 for April 1, 2021 through November 30, 2021; in the amount of \$10,324.03 for April 1, 2022 through November 30, 2022; and in the amount of \$10,633.75 for April 1, 2023 through November 30, 2023 – For Action
Motion to approve the Wingren Landscape three-year landscape management contract in the amount of \$10,324.03 for April 1, 2021 through November 30, 2021; in the amount of \$10,324.03 for April 1, 2022 through November 30, 2022; and in the amount of \$10,633.75 for April 1, 2023 through November 30, 2023.
5. Review of Chapters 1 – 9 of *Serving Our Public 4.0: Standards for Illinois Public Libraries* as a requirement for the 2021 Per Capita Grant application – For Discussion
6. Approval of B 14 Mother’s Room Policy – For Action
Motion to approve B 14 Mother’s Room Policy
7. Approval of B 15 Sensory Room Policy – For Action
Motion to approve B 15 Sensory Room Policy
8. Approval of B 16 Nature Center Policy – For Action
Motion to Approve B 16 Nature Center Policy
9. Approval of revisions to A 3.1 Public Comment Policy – For Action
Motion to approve the revisions to A 3.1 Public Comment Policy

M. ANNOUNCEMENTS

N. ADJOURNMENT