

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING  
May 17, 2021 7:00 P.M.  
Room 104**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. SWEARING IN OF NEW BOARD MEMBERS – FOR ACTION**

**D. ELECTION OF OFFICERS – FOR ACTION**

**E. APPROVAL OF MINUTES FROM APRIL 19, 2021 – FOR ACTION**

**F. INTRODUCTION OF VISITORS**

**G. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

**H. PAYMENT OF BILLS – FOR ACTION**

**I. TREASURER’S REPORT – FOR ACTION**

**J. LIBRARIANS’ REPORT/STAFF REPORTS**

**K. COMMITTEE REPORTS**

1. Building and Maintenance

a. Donor Wall – For Discussion

b. Dedication Plaque – For Discussion

c. Acceptance of the Architectural Supplemental Services Proposal for the Orland Park Public Library Renovation Project Dedication Plaque Design and Documentation in the amount of \$7,000 by Wight and Company and authorize execution of the contract by the Library Director – For Action  
*Motion to accept of the Architectural Supplemental Services Proposal for the Orland Park Public Library Renovation Project Dedication Plaque Design and Documentation in the amount of \$7,000 by Wight and Company and authorize execution of the contract by the Library Director*

d. Update on the Renovation Project of the Orland Park Public Library – For Discussion

2. Finance (Committee of the Whole)

3. Service and Policy
  - a. Approval of Minutes of the April 19, 2021 Service and Policy Committee Meeting – For Action  
*Motion to approve the Minutes of the April 19, 2021 Service and Policy Committee meeting*
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

**L. UNFINISHED BUSINESS**

**M. NEW BUSINESS**

1. Approval of the Revisions to A 3 Bylaws of the Board of Library Trustees of the Orland Park Public Library, Aileen S. Andrew Memorial Library– For Action  
*Motion to approve the Revisions to A 3 Bylaws of the Board of Library Trustees of the Orland Park Public Library, Aileen S. Andrew Memorial Library*
2. Approval to reimburse Treasurer Daniel McMillan the cost of \$50 for the Lake County Bar Association virtual seminar for trustees held on May 21, 2021 – For Action  
*Motion to approve the reimbursement to Treasurer Daniel McMillan the cost of \$50 for the Lake County Bar Association virtual seminar for trustees held on May 21, 2021*
3. Approval of the Library Market contract in the amount of \$4,000 for Library Calendar software license, training and implementation and \$2,500 for the annual cost and authorize execution of the Contract by the Library Director. – For Action  
*Move to approve the Library Market contract in the amount of \$4,000 for Library Calendar software license, training and implementation \$2,500 for the annual cost and authorize execution of the Contract by the Library Director*
4. Approval of B 17 Exam Proctoring Policy – For Action  
*Motion to approve B 17 Exam Proctoring Policy*
5. Adoption of Resolution Number 2021–03 regarding the 2021 Annual Resolution Authorizing Public Library Non-Resident Cards – For Action  
*Motion to adopt Resolution Number 2021-03 regarding the 2021 Annual Resolution Authorizing Public Library Non-Resident Cards*
6. The Orland Park Public Library Disaster Plan – For Discussion

**N. ANNOUNCEMENTS**

**O. ADJOURNMENT**