

**Minutes of the Executive Session Meeting of the Board of Library Trustees of the Orland Park Public Library held on December 18, 2017.**

Treasurer Jennings made the motion to go into Executive Session at 7:06 P.M to discuss the approval of closed session minutes and semi-annual review of minutes from prior closed sessions. Trustee McShane seconded the motion.

Roll call as follows: President Barcelona – Aye; Treasurer Jennings – Aye; Trustee Healy – Aye; Trustee McMillan – Aye; Vice-President Leafblad – Absent; Trustee McShane- Aye; and Secretary Kleis Absent. Motion passed 5 ayes, 0 nays, 2 absent.

Vice-President Leafblad arrived at 7:08 P.M.

President Barcelona called the meeting to order at 7:10 P.M. with a roll call as follows: President Barcelona – Aye; Treasurer Jennings – Aye; Trustee Healy – Aye; Trustee McMillan – Aye; Vice-President Leafblad – Aye; Trustee McShane - Aye and Secretary Kleis – Absent. Motion passed 6 ayes, 0 nays, 1 absent.

Others present: Library Director Mary Weimar and Attorney Dennis Walsh from Klein Thorpe and Jenkins.

Treasurer Jennings moved to approve the minutes from the October 16, 2017 Executive Sessions and Trustee McMillan seconded the motion. The trustees reviewed the draft minutes; no further discussion took place.

Roll call as follows: President Barcelona – Aye; Vice-President Leafblad – Aye, Trustee Healy – Aye; Treasurer Jennings - Aye; Trustee McMillan – Aye; Trustee McShane – Aye; and Secretary Kleis - Absent.

Motion passed 6 ayes, 0 nays, 1 absent.

*Summary of Discussion on the Release of Closed Session Minutes*

Director Weimar explained that Joanna Leafblad, the Chair of the Law Committee of the Library Board, had reviewed the minutes of June 19, 2017, July 17, 2017, August 1, 2017 and October 16, 2017 to determine which minutes would be recommended for release, partial redaction or kept confidential. Diane Jennings, also of the Law Committee, read them during the closed session and was in agreement with Vice-President Leafblad 's recommendations. Trustee Healy felt that the August 1, 2017 minutes could be released in full and not redact the names of the community members who were interviewed. Trustee Jennings stated that listing might be exposing the candidates' names who were not appointed. Trustee McMillan concurred with Trustee Healy as it was a public office for which they were applying. Attorney Walsh stated the resumes of the applicants were subject to FOIA, and could not be kept confidential if requested. It was the consensus that the August 1 minutes would be released in their entirety. June and July minutes would be released, but the October 16, 2017 minutes would need to be redacted as they contained attorney client information and the annual review of the Director. The exact information to be redacted was discussed. Director Weimar stated she would make the changes to the Resolution 2017-09 as discussed.

All closed session minutes had been reviewed in their entirety by Trustees Leafblad and Jennings about a year ago, and it was felt their recommendations were very conservative and what was previously redacted, released, etc. could still hold true. Treasurer Jennings stated only staff names and personnel matters were kept confidential. It was reiterated that all attorney communication would stay confidential unless the matter had been resolved publicly, but strategy would always remain confidential. Director

Weimar showed the trustees the closed session notebooks and reminded them they could come at any time to review them.

*Summary Discussion of the Resolution for the Destruction on audio recordings of closed session meetings*

Discussion took place on the resolution for the destruction of the recordings for closed session meetings held over eighteen months ago. The consensus was the audio recordings were not necessary as the written minutes would always be available and they could be destroyed.

Action on both resolutions would takes place in open session.

Vice-President Leafblad made the motion to go out of Executive Session at 7:32 P.M. Treasurer Jennings seconded the motion with a roll call vote as follows: Trustee Barcelona – Aye; Trustee Leafblad – Aye, Trustee Healy – Aye; Trustee Jennings – Aye; Trustee McMillan – Aye; Trustee McShane- Aye; and Trustee Kleis Absent.

Motion passed 6 Ayes; 0 nays; 1 absent.

Approved: 

Date: 4/20/18