

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
December 19, 2022 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM NOVEMBER 21, 2022 – FOR ACTION

D. INTRODUCTION OF VISITORS

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. CLOSED SESSION TO DISCUSS THE APPROVAL OF CLOSED SESSION MINUTES AND SEMI-ANNUAL REVIEW OF MINUTES FROM PRIOR CLOSED SESSIONS

G. PAYMENT OF BILLS – FOR ACTION

H. TREASURER’S REPORT – FOR ACTION

I. DEPARTMENTAL BOARD REPORTS

J. LIBRARIANS’ REPORT/STAFF REPORTS

K. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

L. UNFINISHED BUSINESS

1. Approval of the corrected FY2023 Budget and Levy – For Action
Motion to approve the corrected FY2023 Budget and Levy

M. NEW BUSINESS

1. Resolution No. 2022 – 05 A Resolution Authorizing The Secretary of the Board of Library Trustees To Make Certain Closed Session Meeting Minutes Available for Public Inspection of the Board of Library Trustees of the Village of Orland Park – For Action
Motion to adopt Resolution 2022 - 05 A Resolution Authorizing the Secretary of the Board of Library Trustees to Make Certain Closed Session Meeting Minutes Available for Public Inspection of the Board of Library Trustees of the Village of Orland Park
2. Resolution No. 2022 – 06 A Resolution Approving the Destruction of Certain Closed Session Meeting Recordings of the Board of Library Trustees of the Village of Orland Park – For Action
Motion to Adopt Resolution No. 2022- 06 A Resolution Approving the Destruction of Certain Closed Session Meeting Recordings of The Board of Library Trustees of the Village of Orland Park
3. Approval of the Current Technologies Corporation contract for IT services in 2023 in the annual amount of \$25,200 – For Action
Motion to Approve the Current Technologies Corporation contract for IT services in 2023 in the annual amount of \$25,200
4. Approval of the revision to B 6.1 Public Access to Electronic Information Networks Policy – For Action
Motion to approve the revision to B 6.1. Public Access to Electronic Information Networks Policy
5. Revisions to B 6.2 Wired Public Access to Electronic Information Networks Procedures for the IT Commons Area – For Discussion
6. Approval of the revisions to B 6.6 Tech Center Policy – For Action
Motion to approve the revisions to B 6.6 Tech Center Policy
7. Approval of the revisions to the Employee Handbook Section 100 – Recruitment and Selection – For Action
Motion to approve the revisions to the Employee Handbook Section100 – Recruitment and Selection
8. Approval of the revisions to the Employee Handbook Section 400 – Hours of Work – For Action
Motion to approve the revisions to the Employee Handbook Section 400 – Hours of Work
9. Approval of the revisions to the Employee Handbook Section 500 – Employee Benefits and Services – For Action
Motion to approve the revisions to the Employee Handbook Section 500 – Employee Benefits and Services

10. Approval of the revisions to the Employee Handbook Section 500 – Employee Benefits and Services – For Action
Motion to approve the revisions to the Employee Handbook Section 500 – Employee Benefits and Services

11. Approval of the revisions to the Employee Handbook Section 800 – Non-Discrimination and Anti-Harassment – For Action
Motion to approve the revisions to the Employee Handbook Section 800 – Non-Discrimination and Anti-Harassment

12. Approval of 2023 Audit Engagement letter from ATA Group, LLP in the amount of \$14,850 – For Action
Motion to approve 2023 Audit Engagement letter from ATA Group, LLP in the amount of \$14,850

13. Approval of Lauterbach & Amen, LLP engagement letter for preparation of the GASB 74/75 OPEB Actuarial Valuation in the amount of \$ 2,860.00 for fiscal year ended 12/31/22, \$ 910 for fiscal year ended 12/31/23, \$ 3,030 for fiscal year ended 12/31/24, \$ 960 for fiscal year ended 12/31/25
Motion to approve Lauterbach & Amen, LLP engagement letter for preparation of the GASB 74/75 OPEB Actuarial Valuation in the amount of \$ 2,860.00 for fiscal year ended 12/31/22, \$ 910 for fiscal year ended 12/31/23, \$ 3,030 for fiscal year ended 12/31/24 and \$ 960 for fiscal year ended 12/31/25

N. ANNOUNCEMENTS

O. ADJOURNMENT