

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
October 16, 2023 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM SEPTEMBER 18, 2023 – FOR ACTION

D. INTRODUCTION OF VISITORS

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. PAYMENT OF BILLS – FOR ACTION

G. TREASURER’S REPORT – FOR ACTION

H. DEPARTMENTAL BOARD REPORTS

I. LIBRARIANS’ REPORT

J. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
 - a. Approval of the minutes from the September 25, 2023 Personnel Committee meeting – For Action
Motion to approve the minutes from the September 25, 2023 Personnel Committee meeting
 - b. Recommendation(s) to the Board of Library Trustees for the 2024 Salary Schedule – For Discussion
 - c. Recommendation(s) to the Board of Library Trustees for the staff benefit (health insurance) cost allocation for 2024 – For Discussion
 - d. Recommendation(s) to the Board of Library Trustees for the staff merit raises (1—7%) for 2024 - For Discussion
5. Law
6. Strategic Planning
7. Capital Campaign

K. UNFINISHED BUSINESS

L. NEW BUSINESS

1. FY2024 Budget and Levy – For Discussion
2. Approval of transfer from Marquette Bank Construction Fund to Marquette Bank Operating Fund in the amount of \$7000 – For Action
Motion to approve wire transfer from Marquette Bank Construction Fund to Marquette Bank Operating fund in the amount of \$7000
3. Approval of the Trane Contract for the replacement of the 17.5-ton Packaged Precedent Rooftop Unit in the amount of \$93,000, subject to revisions by counsel for the Library – For Action
Motion to approve the Trane Contract for the replacement of the 17.5-ton Packaged Precedent Rooftop Unit in the amount of \$93,000 subject to revisions by counsel for the Library
4. Approval of 2024 Salary Schedule – For Action
Motion to approve 2024 Salary Schedule
5. Approval of the staff benefit (health insurance) cost allocation for 2024 – For Action
Motion to approve staff benefit (health insurance) cost allocation for 2024
6. Approval of the staff merit raises for 2024 – For Action
Motion to approve staff merit raises for 2024
7. Klein, Thorpe, and Jenkins services – For Discussion

M. ANNOUNCEMENTS

N. ADJOURNMENT