

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
November 20, 2023 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM OCTOBER 16, 2023 – FOR ACTION

D. INTRODUCTION OF VISITORS

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. CLOSED SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY AND APPROVAL OF MINUTES FROM PRIOR CLOSED SESSIONS

G. PAYMENT OF BILLS – FOR ACTION

H. TREASURER’S REPORT – FOR ACTION

I. DEPARTMENTAL BOARD REPORTS

J. LIBRARIANS’ REPORT

K. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

L. UNFINISHED BUSINESS

1. Review and Approval of the 2024 Budget and Levy – For Action
Motion to approve the 2024 Budget and Levy at a 4.50% increase and adopt a

“Resolution Setting Forth Financial Requirements of Orland Park Public Library for the Fiscal Year Beginning January 1, 2024 and Ending December 31, 2024”

2. Klein, Thorpe and Jenkins services – For Discussion

M. NEW BUSINESS

1. Approval of the revisions of Appendix A Organization Chart – For Approval
Motion to approve the revisions of Appendix A Organization Chart
2. Approval of the revisions to Governance Policy A 13.1 Freedom of Information Act Practices and Procedures – For Action
Motion to approve the revisions to Governance Policy A 13.1 Freedom of Information Act Practices and Procedures
3. Approval of the Library Director’s salary for 2024 with a merit raise of _____% - For Action
Motion to approve the Library Director’s salary for 2024 with a merit raise of _____%
4. Approval for the registration fees and hotel costs for the 2024 Public Library Association Conference in Columbus, Ohio from April 2-6, 2024 for Mary Adamowski, Katie Allan, Brandi Smits, and Sarah Kleiva in an amount not to exceed \$5200.00 – For Action
Motion to approve the registration fees and hotel costs for the 2024 Public Library Association Conference in Columbus, Ohio from April 2-6, 2024 form Mary Adamowski, Katie Allan, Brandi Smits, and Sarah Kleiva in an amount not to exceed \$5200.00
5. Approval for the registration fees and hotel costs for the 2024 Public Library Association Conference in Columbus, Ohio from April 2-6, 2024 for Trustee Nancy Healy in an amount not to exceed \$1300.00
Motion to approve the registration fees and hotel costs for the 2024 Public Library Association Conference in Columbus, Ohio from April 2-6 for Trustee Nancy Healy in an amount not to exceed \$1300.00
6. Review of Serving Our Public 4.0: Standards for Illinois Public Libraries as a requirement for the 2024 Per Capita Grant application – for Discussion

N. ANNOUNCEMENTS

O. ADJOURNMENT