

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
February 19, 2024 7:00 P.M.
Room 104A**

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES FROM JANUARY 15, 2024 – FOR ACTION

D. INTRODUCTION OF VISITORS

E. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

F. PAYMENT OF BILLS – FOR ACTION

G. TREASURER’S REPORT – FOR ACTION

H. LIBRARIANS’ REPORT

I. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

J. UNFINISHED BUSINESS

K. NEW BUSINESS

1. Approval of the Klein, Thorpe & Jenkins Engagement Letter and Fee Arrangement for Representation of the Orland Park Public Library – For Action
Motion to approve the Klein, Thorpe & Jenkins Engagement Letter and Fee Arrangement for Representation of the Orland Park Public Library
2. Approval of Sebert Landscape three-year contract for Landscape Maintenance Program in the amount of \$11,600 for April 1, 2024 through November 15, 2024; \$11,600 for

April 1, 2025 through November 15, 2025; and \$11,600 for April 1, 2026 through November 15, 2026 – For Action

Motion to approve the Sebert Landscape three-year contract for Landscape Maintenance Program in the amount of \$11,600 for April 1, 2024 through November 15, 2024; \$11,600 for April 1, 2025 through November 15, 2025; and \$11,600 for April 1, 2026 through November 15, 2026

3. Approval of the Illinois Public Library Annual Report (IPLAR) FY2023-2024 – For Action
Motion to approve the Illinois Public Library Annual Report (IPLAR) FY2023-2024
4. Approval of the closing(s) of the Library on Sunday, March 31, 2024 for Easter; Sunday, May 26, 2024 for Memorial Day; and Sunday, September 1, 2024 for Labor Day – For Action
Motion to approve the closing(s) of the Library on Sunday, March 31, 2024 for Easter; Sunday, May 26, 2024 for Memorial Day; and Sunday, September 1, 2024 for Labor Day
5. Approval of the closing of the Library on Friday, October 4, 2024 for Staff Engagement Day – For Action
Motion to approve the closing of the Library on Friday, October 4, 2024 for Staff Engagement Day
6. Approval of the Gifts to the Library Policy – For Action
Motion to approve the Gifts to the Library Policy
7. Adoption of Resolution 2024- 01 A Resolution of the Orland Park Public Library, Cook and Will Counties, Illinois adopting the transfer of funds from the Operational Account to the Special Reserve account in the amount of \$250,000 – For Action
Motion to adopt Resolution No. 2024- 01 A Resolution of the Orland Park Public Library, Cook and Will Counties, Illinois adopting the transfer of funds from the Operational Account to the Special Reserve account in the amount of \$250,000

L. ANNOUNCEMENTS

M. ADJOURNMENT