



SEBERT
Landscape

PREPARED FOR:

ORLAND PARK PUBLIC LIBRARY
14921 RAVINIA AVE.
ORLAND PARK , IL 60462

PREPARED BY:

BRIE RASMUSSEN
NEW BUSINESS DEVELOPMENT

1050 LILY CACHE LANE - BOLINGBROOK, IL 60440
PHONE: 815-372-9130, FAX: 815-372-9135



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SERVICE AGREEMENT

This Service Agreement ("Agreement") is made below between Sebert ("Contractor") and **Orland Park Public Library** ("Client"), whereby Sebert will provide certain services to Customer as more specifically described herein.

ORLAND PARK PUBLIC LIBRARY
14921 RAVINIA AVE.

PROPOSED SERVICE:

The following Service Agreement is for maintenance of all designated exterior landscape areas at **Orland Park Public Library**. Our landscape management service is performed April 1st thru November 15th for the year(s) 2024, 2025, and 2026. We conform to professional horticultural practices and climatic conditions. This is subject to change due to weather, holidays, or other uncontrollable circumstances. During the months of April and November, attention will be concentrated on Spring Clean up and Fall Clean up activities respectively. Sebert (Contractor) will furnish the labor, materials, tools, and equipment, necessary to perform work and duties in a professional manner creating as little disruption as possible to Client. Contractor will perform all services in accordance with the highest standards of horticultural excellence and will make every effort to reduce our carbon footprint.

COST OF SERVICES:

The cost of the Basic Landscape Maintenance Program as stated in the "Description of Services" will be performed for the sum of **\$11,600** per year, and shall be billed at a rate of **\$1,450** per month for 8 months of service.

INCLUSIVE SERVICES:

N/A

ADDITIONAL SERVICES/SERVICE DETAILS:

N/A



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COMPANY INFORMATION

Sebert Landscape is a full service commercial landscape contractor serving the Chicagoland and Wisconsin region since 1985 with a unique sustainable approach. We call it "the new green," and it's our way of changing the landscaping industry. Our "green" goes beyond reusable bags and recycled bottles. It means finding solutions that benefit customers and respects the environment.

It is Sebert's vision to reshape the landscaping industry by eliminating the conflict between "What is best for our customers" and "What is best for the environment." We want to change the way people think about sustainability. Our commitment begins with our 30,000 square foot headquarters located in Bartlett, IL which is Gold LEED (Leadership in Energy and Environmental Design) certified by the U.S. Green Building Council. Our building features the incorporation and use of Solar Panels, Reclaimed Wood, Heating and Cooling efficiencies, Permeable Pavers and reclaimed rain water features, as well as a beautiful green roof and native landscaping.

Sebert is focused on creating a better environment for all our clients. We have continued to make a positive impact by reducing the noise decibel level and eliminating toxic exhaust fumes associated with gasoline powered equipment. Our commitment to sustainability enables us to substitute propane mowers and battery operated, hand-held ancillary equipment. These practices provide a safer and healthier environment for our clients and crews.

It is our mission to educate the community in the practice of sustainability and advocacy for the environment. As part of our stewardship and commitment, we provide educational tours of our facility highlighting our sustainable practices. Sebert has been a chosen site for Landscape tours, as well as a recipient of many awards for our dedication to the environment.

Sebert serves the northern corridor of Illinois and north eastern Wisconsin with seven regional offices in Bartlett, Bolingbrook, Elk Grove Village, Naperville, South Beloit (Rockford), Illinois and Pleasant Prairie/Kenosha, and Milwaukee, Wisconsin.



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SPRING CLEAN UP (APRIL)

Spring clean up consists of the removal of residual fall and winter debris from turf and plant beds. The Contractor will clean and haul away all landscape related debris from walks, drives, parking lots, and curbs on the jobsite. All trees and shrubs (under 12 feet) will be inspected for disease and damaged branches. Mulch may be provided to bed areas for an additional fee at the request of the Client.

TURF MAINTENANCE SERVICE (MAY THRU NOVEMBER)

Turf will be maintained at approximately a three (3) inch height or as climatic conditions dictate. Alternate mowing patterns will be performed when possible. All mower blades will be sharpened weekly to maintain an even cut. Walks and curbs will be mechanically edged. Litter will be collected and removed from landscaped areas during each visit. Client may be notified of excessive debris (including cigarette butts) that will need to be removed at an additional charge. Walks and drives will be left clear of grass clippings and debris. Grass clippings will not be removed from the turf except when accumulation becomes detrimental to the health and appearance of the turf at the discretion of Contractor.

DESIGN FLAWS

Contractor will not be held responsible for damage to siding, air conditioning units/lines, lamp posts, mailbox pedestals, etc. where said object directly abuts maintained turf and there is the potential to be damaged while completing the services outlined in this agreement. If turf directly abuts any of these areas, Contractor will provide cost to client to remove 12 inches of turf and add mulch to create a buffer area to protect structures and greatly reduce the potential for damage. If buffer installation is not approved, Contractor will not be held liable for damage to property as stated above.

WEED CONTROL

All turf areas will have a complete herbicide program including, crabgrass control, broadleaf control and broad spectrum control for weeds such as dandelion, chickweed, knotweed and clover. Crabgrass control (pre-emergence) will be applied once during the spring. Additional applications may be needed and charged accordingly. Broadleaf weed control will be applied twice each season. Heavily infested lawns may need additional applications at an additional charge. All chemicals will be applied in strict accordance with the manufacturer's labels and as weather permits.

PEST CONTROL

Inspection of all turf areas and plant material for insect and disease problems will be made routinely. If infestations are present, the Client will be notified. Appropriate approval from Client will be required to eradicate the problems at agreed upon charges. All chemical applications will be performed by an Illinois licensed applicator/operator.



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BED AND TREE RING MAINTENANCE

Spade edging and cultivation are included in this contract for all existing and defined beds and tree rings. If defined edges are not existing, you will receive a proposal to establish a defined edge. All planting beds and tree rings will be maintained with the use of chemical, manual or mechanical operations to control weeds.

TREE, SHRUBS, EVERGREENS AND GROUND COVER CARE

All plant material will be inspected during maintenance visits to determine the need for pruning. Pruning of shrubs less than six feet will be provided in accordance with horticultural practices. Two to three prunings are included in the contract to provide a sharp, clean look to the property. Shrubs will be pruned in a manner as to maintain the existing look of the plant. If client requests rejuvenation or hard prunings, this service can be provided at an additional cost. Flowering shrubs will be pruned after flowering has occurred. All shade and ornamental trees, up to 12 feet in height and up to a 4 inch diameter, will be pruned to correct any low hanging or broken branches that impede pedestrian traffic on sidewalks, obstruct cars in parking lots, and block any signage or lighting. Groundcover will be trimmed as needed. Evergreen trees and shrubs will be pruned to assure conserving their natural form. The exception would be where an alternative design has been maintained in the past. All trimmings will be cleaned up and removed from the site.

FERTILIZATION

All turf will be fertilized three (3) times per year unless otherwise specified by the Client. Early spring fertilizer will contain pre-emergence crabgrass control. Summer and fall applications are fertilizer only. Typical application rates will consist of 1lb. nitrogen per 1,000 square feet. All shrub and plant beds will be fertilized with a balanced nitrogen, phosphorus and potassium fertilizer.

FALL CLEAN UP

Turf will be mowed at an appropriate height to help prevent matting from snowfall. Annuals planted by Contractor will be removed. Perennials maintained by Contractor will be cut back as required. Removal of leaves from turf and bed areas will also be performed. Leaves in the turf areas will be mulched back into the turf using mulching style mower blades. Fall clean up is a one time service that is performed. Any additional clean up requested will be charged on a time and material basis.



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TERMS AND CONDITIONS

INSURANCE

Contractor will maintain the following types of insurance: worker's compensation, complete automotive coverage, and general liability in commercially reasonable coverage amounts. Contractor will provide the Client a Certificate of Insurance upon request General Liability - \$1,000,000 - Automobile Liability - \$1,000,000 - Umbrella Liability - \$2,000,000 - Workers Comp - \$500,000.

BILLING

Invoicing will occur on the 1st day of the month and are due upon receipt. Monthly billings are based on a pro-rated yearly cost and are not indicative of work done in any one month. Client's payment obligations to the Contractor are governed by the Illinois Local Government Prompt Payment Act. In the event the account is placed in collection, all associated collection costs and reasonable attorney's fees will be charged to the account. All services and materials will be considered property of Contractor until such items are paid in full.

GAS AND OIL PRICES

This contract is based on the average daily price for diesel and gasoline not exceeding \$4.00 per gallon as determined by the Department of Energy ('DOE') National Mid-West average price of fuel. The DOE prices include taxes and the National Mid-West Average Price of Fuel is generally updated and available after 4:00 pm each Monday on the DOE website at www.eia.doe.gov. In the event that the National Mid-West Average price of fuel for diesel and/or gasoline increases to \$4.00 per gallon a four percent (4%) fuel surcharge will be added to your monthly invoice.

TERMINATION

In the event the Client is dissatisfied with services performed, the Client shall give Contractor 30 days written notice to correct the problem. If the problem is not corrected to the Client's satisfaction within said 30 days, then the Client has the right to cancel this agreement upon payment of all outstanding charges.

This agreement may be canceled, with or without cause, upon thirty (30) days written notice by either party. This agreement will become null and void and all services rendered will become due and payable within the terms of this agreement. All correspondence regarding cancellation shall be made via Certified Mail/Return Receipt Requested.

This agreement shall inure to the benefit and be binding on the parties, heirs, executors, administrators, assignees, and successors of the parties. This agreement contains the entire understanding of the parties. No statements, promises, or inducements made by either party or agent that are not contained in this written agreement shall be valid or binding. In the event of a dispute between the parties, the status of any litigation shall be in Cook County, Illinois, and laws of the State of Illinois shall govern.



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TERMS OF AGREEMENT:

ACCEPTANCE OF SERVICE:

This Service Agreement ("Agreement") is made below between Sebert ("Contractor") and **Orland Park Public Library** ("Client"), whereby Sebert will provide certain services to Customer as more specifically described herein for Orland Park Public Library, 14921 Ravinia Ave.,

COST OF SERVICES:

The cost of the Landscape Maintenance Program will be performed for the sum of **\$11,600** per year, and shall be billed at a rate of **\$1,450** per month for 8 months of service. Contract term is for April 1st thru November 15th for the year(s) 2024, 2025, and 2026.

INCLUSIVE SERVICES:

N/A

SERVICES IN ADDITION TO AGREEMENT PRICE:

N/A

CLIENT:

Name: Mary B. Adamowski

Signature:

[Redacted Signature]

Title: Library Director

Date: 3/4/2024

SEBERT:

Name: Brie Rasmussen

Signature:

[Redacted Signature]

Title: New Business Development

Date: 3/4/2024



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CUSTOMER INFORMATION

Billing Information

Attn:	ANTHONY ANDROS
E-Mail:	AANDROS @ ORLANDPARK LIBRARY .ORG
Company:	ORLAND PARK PUBLIC LIBRARY
Address:	14921 S. RAVINIA AVE.
City / State / Zip	ORLAND PARK, IL 60462
Phone:	708. 428. 5803
Fax:	708. 428. 5183
PO#	
Tax Exempt:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

If Tax Exempt - please supply a copy of certificate.

Renewal Information

Same as Billing Information

Attn:	
Company:	
Address:	
City / State / Zip	
Phone:	Fax:
E-Mail:	

Property Location Information

Same as Billing Information

Same as Renewal Information

Contact:	
Property Location:	
Address:	
City / State / Zip	
Phone:	Fax:
E-Mail:	
Additional Insured Information	

*Any additional necessary information please direct to the following
 Yvonne Smith
 Contract Administrator
 630-497-1000 (Office)
 630-883-3252 (Fax)
yvonne@sebert.com